



## The City Bridge Trust Committee

**Date:** THURSDAY, 28 JANUARY 2016  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

### ANNEXES – APPLICATION FORMS

- b) Blackfriars Settlement (Pages 1 - 10)
- c) The Renewal Programme (Pages 11 - 18)
- d) The Garden Classroom (Pages 19 - 28)
- e) Camden Arts Centre (Pages 29 - 38)
- f) Havering Road Methodist Church (Pages 39 - 48)
- g) London's Air Ambulance Limited (Pages 49 - 56)
- h) St John's Church, Waterloo (Pages 57 - 66)
- i) Tricycle Theatre Company (Pages 67 - 76)
- j) Yarrow Housing Ltd (Pages 77 - 86)
- k) Refuge (Pages 87 - 94)
- l) Harrow Association of Somali Voluntary Organisations (Pages 95 - 104)
- m) Neighbours in Poplar (Pages 105 - 114)
- n) Race on the Agenda (Pages 115 - 122)
- o) Volunteer Centre Greenwich (Pages 123 - 130)

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# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Blackfriars Settlement</b>	
If your organisation is part of a larger organisation, what is its name? <b>n/a</b>	
In which London Borough is your organisation based? <b>Southwark</b>	
Contact person: <b>Ms Libby Chilton</b>	Position: <b>Learning and Development Co-ordinator</b>
Website: <b>http://www.blackfriars-settlement.org.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>210558</b>
When was your organisation established? <b>01/01/1887</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>English for Speakers of Other Languages</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More people with improved English language skills</b> <b>More people accessing mainstream services</b>
Please describe the purpose of your funding request in one sentence. <b>To improve the language and other skills of Latin American women so that they are better able to access services, training and employment.</b>
When will the funding be required? <b>01/09/2015</b>
How much funding are you requesting? Year 1: <b>£27,824</b> Year 2: <b>£28,426</b> Year 3: <b>£0</b>  <b>Total: £56,250</b>

**Aims of your organisation:**

Blackfriars Settlement is a multi-purpose community anchor organisation serving the communities principally of North Lambeth and North Southwark, although people attend from outside these areas too. The Settlement strives to create opportunities for local people by providing direct services, a physical focus for the community, hosting and advice to smaller groups and influential partnerships with other organisations.

BFS revised its mission and vision in 2014 in consultation with trustees, staff and members.

Mission: To enhance the wellbeing of the local community, creating opportunities for all.

Values: We are based in the heart of our local community. We are here for everyone, promoting inclusion and diversity. We strive to:

- Listen and respond to the needs and aspirations of our community
- Act with openness, integrity and fairness
- Achieve excellence in everything we do
- Show understanding, tolerance and respect to all
- Provide a welcoming, safe and stimulating environment

**Main activities of your organisation:**

We provide high quality direct services for adult learners, people with mental health challenges, older people and children and young people

Our work embraces regular workshops (e.g. healthy eating, employability), community activities (e.g. trips and visits), clubs (e.g. a singing group for older people, exercise classes) and formal and informal learning (e.g. language classes, skills development). We also offer a well-used free weekly legal clinic, social and meeting space available free of charge to the community and an increasing demand for our open-access computers.

We are a people-centred organisation, working to add value to people's lives. A vital part of our approach is to support our students to identify their own needs and to help them plan, deliver and evaluate the services that we offer. Our results show that empowering people in this way has multiple benefits beyond the core activity that is being delivered.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>13</b>	<b>32</b>	<b>13</b>	<b>128</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>998 years</b>



## Summary of grant request

The report 'No Longer Invisible' by Queen Mary University for the Latin American Women's Rights Service (LAWRS) and Trust For London estimated that of the 113,500 Latin Americans living in London one-third could not speak English. This had wider "impacts on their integration into London's society and economy".

That research is currently being updated. LAWRS is conducting some of the primary research at Blackfriars Settlement where a number of Latin Americans access our services. Initial findings indicate that this population continues to grow and that poor language skills increasingly act as a barrier to participation in wider society.

Through LAWRS we have identified a particular need amongst local Latin American women who would benefit from this proposal. Issues include:

- High levels of vulnerability and isolation within the community;
- Lack of confidence to approach services, combined with poor awareness or knowledge of appropriate services to contact;
- Poverty entrapment of low skill, low pay work with no prospect of progression, combined with a culture of low benefit/welfare acceptance.

This group is unable to attend mainstream ESOL provision because of the cost implications or because lesson plans cut across working patterns -- mostly low pay cleaning and catering jobs.

In developing our proposals, we have conducted face-to-face consultation with a focus group of 16 Latin American women. This demonstrated their overwhelming support for an ESOL course that included practical support to help access services, develop confidence and knowledge and improve employability. Their responses have helped shape the proposal described here.

Learners will join a twelve month programme comprising 3 three-hour sessions per week between 11am and 2pm to fit with work and childcare patterns. This will include:

- Two sessions per week of focused ESOL learning delivered by teachers who hold a recognised ESOL qualification specified by Learning & Skills Improvement Service.
- One three-hour session taster or certificated vocational, practical or service-related support.

The group identified the following as priorities:

- Food hygiene
- Computing and internet skills
- child-minding
- volunteering opportunities
- Using local services - housing, job advice, education, health, police, the Council, 'London life and culture', etc

Colleagues from LAWRS will attend on a termly basis to help with feedback, course development and links with the wider Latin American community.

Blackfriars Settlement has a strong track record of delivering ESOL classes for people to realise their potential through accredited courses, particularly those from marginalised groups who find it difficult to access mainstream learning. In 2013/14, 208 students passed their ESOL exams here and a further 40 achieved accreditation in other courses.

Attendance and success rates at ESOL courses have increased. Progression of students from ESOL to vocational courses demonstrates further achievement. 79% of ESOL students said that they felt more confident about living in the UK following their course and 69% thought it was easier for them to talk to their neighbours and other community members.

We will meet the programme outcomes by:

- Delivering accreditation at Entry Level so that learners from a group where poor English is an identified issue have improved language skills;
- Supporting people to access mainstream services by running tailored modules around housing, education, health, police, local authorities, customs and culture.
- Supporting people to participate in the wider community by developing confidence, reducing isolation and increasing volunteering, training, job advice and employability skills through vocational learning modules.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**Investors in People; Ofsted Grade 2 ( Feb 15)**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Twice weekly, three-hour Entry Level classes delivered by a qualified tutor in each of three terms per year for 15 Latin American women of working age.**

**Once a week three-hour taster and/or introductory sessions of vocational, practical or community support in each of three terms per year for 15 Latin American women of working age.**

**Repeat this programme in year two for 15 new learners, building in lessons learned and feedback from year 1.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**15 women per year show improved English language skills demonstrated by achieving Entry Level 1 ESOL qualifications in at least 1 mode (speaking and listening, reading, or writing). 7 graduates enrol in more advanced ESOL classes in year 2.**

**15 women per year are more confident in approaching public services and have improved knowledge of which services they can access to meet their needs, demonstrated through case studies and group discussions.**

**7 women per year gain the skills and experience to take up positive follow-on activity, demonstrated by a mix of micro-enterprise set up, further training and improved employment.**

**7 women per year gain improved employability skills and feel better connected to the local community demonstrated by taking up volunteering or other learning placements at Blackfriars Settlement and other local organisations.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes. Through fundraising based on the evaluation of the programme which we anticipate will show success in meeting an identified need and will yield lessons for new projects.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**15**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Southwark (50%)**

**Lambeth (25%)**

**Lewisham (25%)**

What age group(s) will benefit?

**16-24**

**25-44**

**45-64**

What gender will beneficiaries be?

**Female**

What will the ethnic grouping(s) of the beneficiaries be?

**Other ethnic group (including Arab)**

If Other ethnic group, please give details: **Latin American**

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
staff costs (tuition, course development, expenses)	15,923	16,060	0	31,983
Equipment/materials/certification	1,589	1,449	0	3,038
Room and venue hire	6,764	6,768	0	13,532
Printing/publicity	300	300	0	600
Monitoring and evaluation	300	900	0	1,200
Support services	2,948	2,949	0	5,897
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>27,824</b>	<b>28,427</b>	<b>0</b>	<b>56,250</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
staff costs (tuition, course development, expenses)	15,923	16,060	0	31,983
Equipment/materials/certification	1,589	1,449	0	3,038
Room and venue hire	6,764	6,768	0	13,532
Printing/publicity	300	300	0	600
Monitoring and evaluation	300	900	0	1,200
Support services	2,948	2,949	0	5,897
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>27,824</b>	<b>28,427</b>	<b>0</b>	<b>56,250</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	58,862
Activities for generating funds	3,613
Investment income	12,682
Income from charitable activities	1,113,569
Other sources	80,000
<b>Total Income:</b>	<b>1,268,726</b>

Expenditure:	£
Charitable activities	1,188,670
Governance costs	53,526
Cost of generating funds	45,174
Other	0
<b>Total Expenditure:</b>	<b>1,287,370</b>
<b>Net (deficit)/surplus:</b>	<b>(18,644)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>(1,231)</b>
<b>Net Movement in Funds:</b>	<b>(19,875)</b>

Asset position at year end	£
Fixed assets	3,363,144
Investments	99,002
Net current assets	400,636
Long-term liabilities	(253,082)
<b>*Total Assets (A):</b>	<b>3,609,700</b>

Reserves at year end	£
Endowment funds	
Restricted funds	668,772
Unrestricted funds	2,940,928
<b>*Total Reserves (B):</b>	<b>3,609,700</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	627,683	251,710	274,923
London Councils	0	0	0
Health Authorities	63,313	63,313	63,313
Central Government departments	0	63,956	108,383
Other statutory bodies	249,260	185,137	136,541

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
London Marathon Charitable Trust	0	0	75,000
The Clothworkers Foundation	0	50,000	0
South London and Maudsley NHS Foundation Charitable Trust	23,158	38,789	0
United St Saviour's Charity	19,570	26,742	22,358
BBC Children in Need Trust	14,390	24,116	18,540

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Mark Beach**

Role within                      **Director**  
Organisation:

## Funding required for the project

**APPENDIX A**  
**(REVISED REQUEST)**

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs: tutor 15hrs course/materials prep and 6hpwx36wpa + enrolment assessments; student/enrolment/course/admin support 5hpw; co-ordination 3.50hpw(all incl NIC, a/l, pension); assume col of 1% in 2 <sup>nd</sup> year	15,565	15,715	-	<b>31,280</b>
Exam costs: assume all 18 students take at least 1 exam pa	580	580	-	<b>1,160</b>
Materials specifically for this course/student group	560	560	-	<b>1,120</b>
2 Classrooms: 3hrs x 2 ie 6hpw classroom x 36 weeks + exams x 2 years	5,400	5,400	-	<b>10,800</b>
Publicity design, materials, distribution	200	200	-	<b>400</b>
Monitoring & evaluation: 2 days x £300 (incl VAT)	300	300	-	<b>600</b>
Overheads including governance & support costs	2,230	2,245	-	<b>4,475</b>
<b>TOTAL:</b>	<b>24,835</b>	<b>25,000</b>		<b>49,835</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Blackfriars Settlement general fundraising				
Classrooms: 3hrs x 2 ie 6hpw classroom x 36 weeks + exams x 2 years	5,400	5,400		<b>10,800</b>
<b>TOTAL:</b>	<b>5,400</b>	<b>5,400</b>	-	<b>10,800</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None at the moment				
<b>TOTAL:</b>				

### How much is requested from the Trust?

Expenditure heading (see above for breakdown)	Year 1	Year 2	Year 3	Total
Staff costs	15,565	15,715	-	<b>31,280</b>
Exam costs	580	580	-	<b>1,160</b>
Materials	560	560	-	<b>1,120</b>
Publicity design, materials, distribution	200	200	-	<b>400</b>
Monitoring & evaluation	300	300	-	<b>600</b>
Overheads including governance & support costs	2,230	2,175	-	<b>4,475</b>
<b>TOTAL:</b>	<b>19,435</b>	<b>19,600</b>		<b>39,035</b>

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**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>The Renewal Programme</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Newham</b>	
Contact person: <b>Ms Louise Vera</b>	Position: <b>Director of Training</b>
Website: <b><a href="http://www.renewalprogramme.org.uk">http://www.renewalprogramme.org.uk</a></b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>275796</b>
When was your organisation established? <b>02/04/1973</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>English for Speakers of Other Languages</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More people with improved English language skills More people participating in the wider community</b>
Please describe the purpose of your funding request in one sentence. <b>Help women who have come to the UK, often many years ago but who are trapped in their communities as they have never learnt English.</b>
When will the funding be required? <b>07/09/2015</b>
How much funding are you requesting? Year 1: <b>£22,917</b> Year 2: <b>£23,261</b> Year 3: <b>£23,610</b>  <b>Total: £69,788</b>

**Aims of your organisation:**

The Renewal Programme's mission is to stand alongside those who are displaced or marginalised so that they are enabled to take their place in the mainstream of society'.

Our strategy is to support children, young people and adults with advice and advocacy, education, training, youth and community services so that we inspire and enable people to be empowered to make confident, informed life choices.

**Main activities of your organisation:**

Supported Housing.

We provide supported housing for 42 vulnerable adults in the local community.

Training and Education -- 350 people benefit a year.

We offer training leading to nationally recognised qualifications for people from ethnic minority communities, unemployed, women, people with childcare responsibilities, young people and low-income families.

The Refugee and Migrant Project

RAMP works with 1,000 refugees and migrants each year. We offer advice, food and clothing.

Newham Carers Network

We provide support to carers and their families to ensure that they receive all the services they are entitled to.

Work with Children and Young people

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>10</b>	<b>30</b>	<b>11</b>	<b>20</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>10</b>

## Summary of grant request

The project will provide English lessons for women over 60 who have come to live in the UK but never managed to learn the language.

### The need

When we did enrolments for ESOL we had a large number of older people who wanted pre entry ESOL. Invariably they came with a family member who translated for them. Most have lived here for 20+ years yet couldn't answer, "what's your name". They are becoming increasingly isolated, often as widows and with grandchildren they are struggling to communicate with. 10 enrolled onto our courses but almost all dropped out.

The reasons for these women not attending traditional ESOL classes are:

- Traditionally housewives
- Not educated in their country
- Not physically fit enough
- Embarrassed being in a class of younger people
- Embarrassed by their lack of knowledge

### How the work will be delivered

The courses would consist of one 2 hour lesson a week, for 12 weeks a term and running for three terms.

An initial assessment will ascertain their level of English and individual needs. They would be split into 3 groups of 10 women, with each cohort receiving quality teaching focusing on:

- Group 1-non literate
- Group 2-absolute beginners
- Group 3-beginners

We will use three of our most experienced sessional tutors who will stick with their group for the duration of the course.

### What the project aims to achieve

In total we will aim to teach 60 women a year by:

- Providing a safe environment for older women to learn English.
- Improving the English language skills of these women so that they can engage in basis conversation.
- Supporting the women to integrate in their community by offering volunteering opportunities.
- Developing a group of women to be ambassadors and mentors.

Learners on this course will be assessed using RARPA (Recognising and Recording Progress and Achievement), which ensures that students' progress, and achievements are monitored and recorded on non-accredited learning.

### Why we are the right organisation

We support some of the most disadvantaged people in Newham, one of the most ethnically diverse and deprived boroughs in the country.

We have the backing of a local Mosque that would like to refer women to the project.

We are well known locally, run a range of ESOL and other training, run a refugee and migrant project who will also refer women to the courses.

We also have a range of volunteering opportunities for the women as their English develops.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

### Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**324 ESOL classes (over three years) for older women in Newham**

**Provide 16 volunteering opportunities a year for women graduating from ESOL classes**

*8 pa gm.*

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**180 older women will learn basic English that will allow them to participate more fully in their communities and prevent them from getting isolated from grandchildren and extended family who have grown up in the UK.**

*108 gm.*

**48 women will feel confident enough to participate in volunteering in one of the Renewal Programmes projects, supporting other women to integrate in their communities, especially those new to the UK.**

*24 gm*

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**We do plan to continue the project after the three years. We will look to fundraise for this group as they fall outside of our statutory funding.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

~~50~~ 30 - 36

8m

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Newham (100%)**

What age group(s) will benefit?

**45-64 65-74**

What gender will beneficiaries be?

**Female**

What will the ethnic grouping(s) of the beneficiaries be?

**Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background) Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

**Funding required for the project**

**What is the total cost of the proposed activity / project?**

<b>Expenditure heading</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
ESOL Tutors	£5,700	£5,786	£5,872	£17,358
Tutor Administration/Project Administration	£1,500	£1,523	£1,545	£4,568
Stationery	£750	£761	£773	£2,284
Volunteer costs	£2,200	£2,233	£2,266	£6,699
Training	£400	£406	£412	£1,218
Advertising	£900	£1035	£1055	£2990
Premises	£5,400	£5,481	£5,563	£16,444
Management and support	£2528	£2584	£2623	£7735
<b>TOTAL:</b>	<b>£19,378</b>	<b>£19,809</b>	<b>£20,109</b>	<b>£59,296</b>

**What income has already been raised?**

<b>Source</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
None				
<b>TOTAL:</b>				

**What other funders are currently considering the proposal?**

<b>Source</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
None				
<b>TOTAL:</b>				

**How much is requested from the Trust?**

<b>Expenditure heading</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
ESOL Tutors	£5,700	£5,786	£5,872	£17,358
Tutor Administration/Project Administration	£1,500	£1,523	£1,545	£4,568
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Training	£400	£406	£412	£1,218
Advertising	£900	£1035	£1055	£2990
Premises	£5,400	£5,481	£5,563	£16,444
Management and support	£2528	£2584	£2623	£7735
<b>TOTAL:</b>	<b>£19,378</b>	<b>£19,809</b>	<b>£20,109</b>	<b>£59,296</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2014</b>
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Income received from:	£
Voluntary income	7,890
Activities for generating funds	11,715
Investment income	233
Income from charitable activities	2,266,493
Other sources	0
<b>Total Income:</b>	<b>2,286,331</b>

Expenditure:	£
Charitable activities	2,418,147
Governance costs	15,741
Cost of generating funds	8,069
Other	0
<b>Total Expenditure:</b>	<b>2,441,957</b>
<b>Net (deficit)/surplus:</b>	<b>-155,626</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>-155,626</b>

Asset position at year end	£
Fixed assets	733,932
Investments	0
Net current assets	222,578
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>956,510</b>

Reserves at year end	£
Restricted funds	668,067
Endowment Funds	0
Unrestricted funds	288,443
<b>*Total Reserves (B):</b>	<b>956,510</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 51-60%
--------------------------------------------------------------------------------------------------

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  Our founder and Chief Executive, Rev Anne Easter retired and we recruited a new CEO, Ruth Bravery.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	1,725,755	1,756,546	1,184,508
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	14,000	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Big Lottery	36,919	60,339	77,459	
London Over the Border	0	10,000	10,000	
Community Links	23,010	1,300	0	
East Potential	4,083	7,125	1,813	
Carers Trust	0	0	9,155	

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Louise Vera**

Role within                      **Director of Training**  
Organisation:



**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>The Garden Classroom (TGC)</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Islington</b>	
Contact person: <b>Ms Marnie Rose</b>	Position: <b>CEO</b>
Website: <b>http://www.thegardenclassroom.org.uk</b>	
Legal status of organisation: <b>Charitable company</b>	Charity, Charitable Incorporated Company or company number: <b>06759008</b>
When was your organisation established? <b>19/11/2008</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Improving London's Environment</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity More people reporting improved wellbeing through greater use of open spaces and through growing and greening initiatives</b>
Please describe the purpose of your funding request in one sentence. <b>To provide a part time salary for a Community Education Support Officer four days a week, finance officer one day a week and associated costs</b>
When will the funding be required? <b>01/12/2015</b>
How much funding are you requesting? Year 1: <b>£26,588</b> Year 2: <b>£27,121</b> Year 3: <b>£27,664</b>  <b>Total: £81,373</b>

**Aims of your organisation:**

The Garden Classroom's vision is of inner city children and young people living fuller, richer lives through discovering the complexities and joys of the natural world. To do this we create innovative experiences in urban parks and gardens which inspire children with a love of nature and help them make sense of all their learning.

**Main activities of your organisation:**

TGC aims to connect Londoners to nature by offering:

Outdoor learning experiences which enhance the curriculum - thus ensuring equality of access for all children - for primary schools, currently with sites in three London boroughs, we hope to spread to more

Continuous professional development days for teachers on behalf of the Royal Horticultural Society

Vocational training leading to a qualification for children with special educational needs

Workshops to A'level secondary pupils to give real life relevance to biology studies - a pilot programme is in progress

Holiday workshops - currently two week-long programmes at one site, could be more

Community events in local parks and gardens for families

Countryside nature discovery days

Regular parent/carer toddler groups in parks - currently one, could be more

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>0</b>	<b>2</b>	<b>6</b>	<b>10</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	<b>4 years</b>

## Summary of grant request

Since 2008, with the support of City Bridge Trust, The Garden Classroom (TGC) has grown from a tiny enterprise responding to a very local need to an organisation that brings the benefits of a connection with nature to communities in three London boroughs. CEO Marnie Rose uncovered the thirst to connect with nature through founding Islington's award winning King Henry's Walk Community Garden. This coincided with publication of the Learning Outside the Classroom Manifesto (2008) and from working with one school, TGC has grown to work with over 40 primary, secondary and special needs schools in Islington, Hackney and Haringey.

TGC has done a lot with a very small team but now the activity and potential for growth exceeds the management time available. All TGC's activity is managed by Marnie Rose (part time) and a part-time Education Programme Manager (EPM). However TGC could not operate without volunteer time given by the CEO and a board member. TGC's grant request is for two part-time posts. The Community Education Support Officer will lead on community engagement and volunteer management and will support the EPM to deliver the education programme. The Finance Officer will ensure better accountability so that financial information is readily available and robust. Both roles will relieve the CEO of time-consuming tasks enabling her to deliver the business and evaluation plan, generate new income streams and manage the transition from social enterprise to registered charity, which move will also open up new funding opportunities.

The new Community Education Support Officer will be managed by the Education Programme Manager. He/she will be responsible for cultivating relationships in the community to develop and deliver projects that engage families with their local park and green space. These might include providing family activities such as our bee days at community events, school holiday programmes, parent/carer and toddler nature discovery sessions and tree walks and workshops. Volunteers add value to our service and volunteers tell us their involvement with TGC is very beneficial to them. The Community Officer will recruit, train and manage the volunteer programme. In addition he/she will support the EPM in delivering 5000 nature learning experiences for primary, secondary and special educational needs schools every year and support the CEO in delivering the business plan.

The importance of cultivating and maintaining a connection with the natural environment is high on the international stage at the moment, thanks to President Obama's recent interview with Sir David Attenborough. Since 2008 TGC has been leading a cultural shift in learning about the natural environment outside the classroom in the part of London where this is most needed. In January 2015 Natural England reported a positive correlation between the availability of greenspace and levels of both frequency of visits to the natural environment and levels of physical activity in East London. No borough in the country, except the City of London, has less greenspace than Islington. By working through schools, TGC is ensuring that all children, whatever their economic, social or ethnic backgrounds, have an equal opportunity to learn about the natural world. This is important in ensuring the children of Islington, the City and neighbouring boroughs gain the emotional, social, educational and health benefits derived from a connection with nature and understand their role in conserving and enjoying it.

This is a service run by local people for local people using the skills and talents of local, ethnically diverse freelancers and volunteers. We are very environmentally responsible.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

**We have a Quality mark from the Council for Learning Outside the Classroom**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**5000 high quality learning outside the classroom experiences which develop London children's knowledge and understanding of the natural environment, increasing each year in line with the business plan**

**At least 10 additional volunteers recruited and trained per year to support TGC's activities at each green space in which we deliver educational programmes**

**At least 6 community engagements events per year held in parks/gardens to provide families with more information about the nature in their local park and how they can help to conserve and protect it**

**Communication to be improved; website to be developed and updated regularly, increased use of social media, newsletters to be written and distributed, press coverage to be sought**

**New community and education programmes to be devised and developed, responding to the needs of the local community**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**The cultural move towards London children learning about the natural environment outside the classroom will be strengthened and increased by the further development and delivery of TGC's pioneering work and the dissemination of the benefits the work is bringing to urban children**

**The individual needs of some 10 volunteers per year are met, enabling them to proceed into paid employment, settle into a community or discover whether they like working with children. Our facilitators feel supported and workshop participants have an improved experience because child:adult ratio is greater**

**Parks and gardens will have an increased footprint and Londoners will learn to value the contribution nature makes to their lives and their wellbeing. We are cultivating a cycle of using, loving, protecting and conserving local parks which will be passed from generation to generation.**

**Schools in Islington, Hackney and Haringey (a new venue for TGC) are more aware of the support TGC can offer them and book more sessions. TGC receives more approaches from the community to provide community and school education in parks and gardens**

**TGC has the capability to respond to invitations and is able to be proactive in searching for new opportunities to meet the needs of the community in educating the community about the natural environment and the benefits of using their local park**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes. We are actively seeking corporate sponsorship. Our new chair has experience of dealing with the corporate sector and is working with us to develop materials and an appropriate approach. In addition we are working with ELBA to**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**5,000**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Islington (70%) Hackney (20%) Haringey (5%) Several NE London (5%)**

What age group(s) will benefit?

**All ages 0-15**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community/Education Support Officer 4 days a week incl oncosts	20,240	20,645	21,058	61,943
Finance officer 1 day a week including oncosts	6,348	6,476	6,606	19,430
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>26,588</b>	<b>27,121</b>	<b>27,664</b>	<b>81,373</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Community and Education Support Officer	20,240	20,645	21,058	61,943
Finance Officer	6,348	6,476	6,606	19,430
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>26,588</b>	<b>27,121</b>	<b>27,664</b>	<b>81,373</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>August</b>	Year: <b>2014</b>
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Income received from:	£
Voluntary income	698
Activities for generating funds	31,365
Investment income	0
Income from charitable activities	0
Other sources	39,718
<b>Total Income:</b>	<b>71,781</b>

Expenditure:	£
Charitable activities	0
Governance costs	7,870
Cost of generating funds	83,182
Other	0
<b>Total Expenditure:</b>	<b>91,052</b>
<b>Net (deficit)/surplus:</b>	<b>-19,271</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>-19,271</b>

Asset position at year end	£
Fixed assets	2,229
Investments	0
Net current assets	8,695
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>10,924</b>

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	10,924
<b>*Total Reserves (B):</b>	<b>10,924</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  A new chair and new board member have been appointed. Education Programme Manager in place. Rent free HQ building secured for 4 years. SLA with Islington Council signed for 4 years.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Local Food Lottery (RSPB/Wildlife Trust)	30,000	30,000	0
Esmee Fairbairn	0	0	30,000
Bulldog Trust	0	0	15,000
Goldman Sachs Gives	0	0	15,000
Ernest Cook Trust	10,000	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Marnie Rose**

Role within                      **Chief Executive Officer**  
Organisation:

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**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>Camden Arts Centre (CAC)</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Camden</b>	
Contact person: <b>Ms Ruth Tosha Mulandi</b>	Position: <b>Trusts &amp; Foundations Development Co-ordinator</b>
Website: <b>http://www.camdenartscentre.org</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1065829</b>
When was your organisation established? <b>01/09/1965</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Disabled people actively taking part in the arts or sport</b> <b>Disabled people involved in the running and management of arts provision</b>
Please describe the purpose of your funding request in one sentence. <b>For an inclusive arts programme for young people in and out of school and adults with disabilities, co-led by disabled artists, transforming access and opportunity</b>
When will the funding be required? <b>01/09/2015</b>
How much funding are you requesting? Year 1: <b>£46,257</b> Year 2: <b>£43,107</b> Year 3: <b>£43,892</b>  <b>Total: £133,257</b>

**Aims of your organisation:**

- \*To provide an accessible venue for contemporary visual art and education in which artists, their ideas and their work are the focus of activities
- \*To broaden the audience for contemporary visual art and engage people in the ideas, practices and issues affecting artists and their work
- \*To promote diversity and equality of opportunity in contemporary visual art
- \*To engage people in the creative process of making art and support those who wish to pursue a career in art
- \*To contribute to current artistic debate and facilitate the making of work that extends contemporary art practice.

Education is central to our work. It is a core part of our mission to break down barriers for people to experience and make art, and to nurture art and artists, especially those who are disadvantaged and marginalised and those struggle to access professional opportunities and exposure.

**Main activities of your organisation:**

Formed in 1965 as a place for contemporary art and education in North London. Originally a library, our building now houses 3 galleries and 3 studios. Our exhibitions and most events are free.

Alongside our internationally recognised exhibitions, residencies, and events, we have an extensive, artist-led education programme: education is integral to our mission. We enable local people of all ages to see, make and talk about art, with a focus on those who are often most excluded.

In 2013/14 we exhibited 8 artists and hosted 2 residencies; 166 artists and others delivered performances, talks, and courses. Exhibitions attracted 75,981 visitors; 12,534 people participated in education and events; including tours and online interactions we reached 193,000 people.

We offered 6,099 participation opportunities to children and young people, both inside and outside formal education. 131 people participated in our Volunteer and Training scheme, including mental health service users, delivered with Arts89. 90% of visitors/participants rated us as good or very good.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>11</b>	<b>14</b>	<b>13</b>	<b>40</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>12 years of 25 (to 2027)</b>

## Summary of grant request

Breaking the Barriers is a 3-year programme expanding our work to overcome exclusion in the arts. It brings together existing education projects for young learning disabled people with new initiatives for disabled adults and strategic access improvements, audience development and staff training. It will substantially increase opportunities for disabled people to participate in our programmes and get involved in their running.

It:

- \*develops our existing offer into a coherent, inclusive programme for people with disabilities from age 11 upwards
- \*introduces professional development and employment of disabled artists
- \*knits together our education offer, visitor services and communications to substantially transform access across CAC
- \*models inclusive practice in the mainstream visual art sector
- \*is a learning programme for CAC, to truly open us to new audiences and serve as a catalyst for institutional change.

Its strands are:

Get The Message, run since 2002, delivers creative workshops for secondary-school students with profound and multiple learning disabilities. It will be expanded from 3 to 4 local specialist schools; and developed by engaging a learning-disabled artist as lead practitioner and role model. We will also offer training to (disabled) artists in education work with disabled people.

How Can Art?, set up in 2008 as an extension of Get The Message, offers art-making sessions to young people on Saturdays. Inclusive from the start, it will be developed into a youth collective, giving disabled and disadvantaged young people aged 15 -25 opportunities to gain curating experience, achieve Arts Award Gold and develop portfolios for HE applications. Alongside the Saturday studio sessions, they will meet monthly to curate, market and document exhibitions and events for their peers.

Through engaging a specialist outreach/access worker, Access Action will develop programmes for disabled adults based on local needs and interests, including accessible exhibition tours/workshops; make CAC more accessible (physically and in our day-to-day practices); and enable disabled people to participate independently in all our activities, including professional development, as trustees as on our volunteer programme. We will expand our Get The Message Working Group to increase best practice sharing across the visual arts/cultural sectors; and improve evaluation through piloting new approaches researched during 2014.

Why CAC?

Education and widening participation are central to our work. Our director Jenni Lomax is a pioneer in this field. Over the past 12 years, we have developed our expertise in projects that improve learning attainment, communications and creativity for young people with learning disabilities and special educational needs.

The only public contemporary visual arts gallery in North London, CAC is an important local resource. We are locally rooted/engaged with an international reputation, offering access to the highest quality artistic work and opportunities.

Our artist-led education programme is rated outstanding by Ofsted and excellent by Arts Council England. Our pioneering Get The Message programme was a casestudy in recent Lemos&Crane research.

Making and publicly showing art is a prime way of making disabled/excluded people visible, and to break down barriers.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**None**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**GET THE MESSAGE: 6 artist-led workshops per school/year for 10 learning-disabled students each (3 schools in Yr1, 4 thereafter); 3 artist-led family days/student exhibitions per year; annual summer exhibition and learning event each year; 3 teacher's planning/evaluation and CPD sessions per year**

**HOW CAN ART YOUTH COLLECTIVE: 30 creative +12 curating sessions pa for 40 regular + drop-in disabled + disadvantaged 5-25 year-olds. Annually 4 exhibitions & events curated by the collective for audience of peers, film and blog; 50% participants gaining ArtsAwardGold. Portfolio development; participation in our Access to HE programme**

**ACCESS ACTION: Access improvements and staff training in YR 1. Local outreach, assessing needs and interests. From Yr1, bookable exhibition tours/workshops for disabled adults (16 in Yr1, 24 in Yrs 2 & 3). Regular open-access creative activity offered from Yr2 (1 per week) plus regular activities for local groups/centres**

**GET THE MESSAGE: with Action Space, recruitment, training and mentoring of learning-disabled artist to co-led project in Yr1; in Yr1, training weekend for 15 (disabled) artists in education work with disabled people; on-going mentoring of all lead artists and development of effective support for learning disabled lead artist**

**Expansion of GET THE MESSAGE best practice working group nation-wide through development of digital platform; and to organisations not yet offering inclusive programmes. Total membership locally: 30. Digital engagement: 50. 4 action-learning, peer-led meetings per year at different venues. Development of effective EVALUATION tools, shared with group**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**110 young people with profound multiple learning disabilities gain improved communication skills, confidence and independence. Teaching staff build confidence in using creative approaches in the class-room to embed benefits from sessions. Students are supported in thinking about their future opportunities/choices. Teachers, parents/carers widen support networks through family days.**

**50 young disabled people develop their artistic practice, critical and organisational skills; build relationships with non-disabled young people and take a leadership role in an inclusive group. 30 gain/work towards ArtsAwardGold. Some gain access to HE. They all develop their confidence/understanding about their career options in the arts.**

**Each year, up to 300 adults with disabilities have increased access to culture/leisure, build social networks and have improved well-being through creative activities at, or delivered by CAC. There is improved access and increased engagement with disabled adults, including volunteers and trustees; and greater integration/interaction of/with disabled people among visitors/participants**

**At least 2 practitioners with lived experience of disability gain employment at a leading visual arts institution, building their professional portfolio and serve as positive role models; and contribute to the management and leadership of CAC. Disabled young people interact with disabled adults, increasing their confidence about their careers.**

**There is improved practice in education and participation provision for disabled people. The visual arts sector has a greater understanding of (learning) disabled artists and is increasing participation, education and training provision. There is improved evaluation and monitoring practice of work with/for disabled participants and audiences across the cultural sector**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**CAC allocates core ACE funding to education. Part of this project has been running since 2002; a group of funders with whom we have a close relationship have supported it since, including repeat and multi-year grants. They have provided a diverse funder mix for it. We are building relationships with new funders.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**400**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Camden (70%)**

**Brent (10%)**

**Barnet (10%)**

**Islington (10%)**

What age group(s) will benefit?

**All ages**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**71-80%**



## Funding required for the project

**What is the total cost of the proposed activity/project?**

Expenditure heading	Year 1	Year 2	Year 3	Total
CAC Education Organiser	£7,400	£7,474	£7,549	£22,423
Lead Practitioners (x 3 approximately 1 dpw)	£18,000	£18,180	£15,302	£51,482
Training to support young people	£2,000	£1,000	£1,000	£4,000
Evaluation (External & internal)	£1,500	£1,500	£1,500	£4,500
Get The Message Project Expenditure	£9,457	£13,710	£11,050	£34,217
HCA/YC Expenditure	£14,114	£16,114	£16,114	£46,342
Oversight CAC Head of Education (4.5 dpm)	£2,916	£3,003	£3,094	£9,013
Overheads (FCR: Premises / Staff)	£5,368	£6,128	£6,613	£18,109
<b>TOTAL:</b>	<b>£60,755</b>	<b>£67,109</b>	<b>£62,222</b>	<b>£190,086</b>

**What income has already been raised?**

Source	Year 1	Year 2	Year 3	Total
John Lyons Charity (Education Organiser)	£7,400	£7,474	£7,549	£22,423
Tomart Foundation (towards HCA/YC)	£3,500	£3,500	£3,500	£10,500
Heritage Lottery Fund (towards HCA/YC)	£10,000	£0	£0	£10,000
Paul Hamlyn Foundation (towards GTM)	£10,000	£0	£0	£10,000
Other Grants (5 small trusts)	£9,540	£0	£0	£9,540
<b>TOTAL:</b>	<b>£36,940</b>	<b>£10,974</b>	<b>£11,049</b>	<b>£58,963</b>

**What other funders are currently considering the proposal?**

Source	Year 1	Year 2	Year 3	Total
3 Trusts (Outset Family, CHK & 29 <sup>th</sup> May)*	£4,853	£16,864	£15,329	£37,046
<b>TOTAL:</b>	<b>£4,853</b>	<b>£16,864</b>	<b>£15,329</b>	<b>£37,046</b>

\*anticipated income across the 3 named trusts based on expected outturn at 1:3 ratio.

**How much is requested from the Trust?**

Expenditure heading	Year 1	Year 2	Year 3	Total
CAC Education Organiser	£0	£0	£0	£0
Lead Practitioners (x 3 approximately 1 dpw)	£8,400	£8,484	£7,141	£24,025
Training to support young people	£0	£0	£0	£0
Evaluation (external & internal)	£500	£1,500	£1,500	£3,500
Get The Message Project Expenditure	£2,032	£13,710	£11,050	£26.79
HCA/YC Expenditure (40%)	£5,646	£6,446	£6,446	£18,538
Oversight CAC Head of Education (4.5 dpm)	£1,016	£3,003	£3,094	£7,113
Overheads (FCR: premises / core staff)	£1,368	£6,128	£6,613	£14,109
<b>TOTAL:</b>	<b>£18,962</b>	<b>£39,271</b>	<b>£35,844</b>	<b>£94,077</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended: 31	Month: March	Year: 2015
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Income received from:	£
Voluntary income	1,189,372
Activities for generating funds	
Investment income	1,251
Income from charitable activities	424,860
Other sources	
<b>Total Income:</b>	<b>1,615,483</b>

Expenditure:	£
Charitable activities	1,541,933
Governance costs	13,939
Cost of generating funds	189,539
Other	
<b>Total Expenditure:</b>	<b>1,745,411</b>
<b>Net (deficit)/surplus:</b>	<b>(129,928)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>(129,928)</b>

Asset position at year end	£
Fixed assets	2,524,605
Investments	
Net current assets	199,361
Long-term liabilities	
<b>*Total Assets (A):</b>	<b>2,723,966</b>

Reserves at year end	£
Endowment funds	
Restricted funds	2,529,284
Unrestricted funds	194,682
<b>*Total Reserves (B):</b>	<b>2,723,966</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
60-70%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	54,222	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	703,744	917,055	918,643

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Esmee Fairbairn Foundation	0	29,000	28,000
Paul Hamlyn Trust	40,000	40,000	40,000
John Lyons CT	20,000	20,000	0
Headly Trust	15,000	15,000	15,000
Henry Moore Foundation	18,000	8,000	8,000

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Ruth Tosha Mulandi**

Role within                      **Trusts & Foundations Development Co-ordinator**  
Organisation:

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**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>Havering Road Methodist Church</b>	
If your organisation is part of a larger organisation, what is its name? <b>Methodist Church UK</b>	
In which London Borough is your organisation based? <b>Havering</b>	
Contact person: <b>Mrs Kirsteen Howe</b>	Position: <b>Local Co-ordinator/Church Council</b>
Website: <b><a href="http://www.haveringroadmethodistchurch.yolasite.com">http://www.haveringroadmethodistchurch.yolasite.com</a></b>	
Legal status of organisation: <b>Exempt or excepted charity</b>	Charity, Charitable Incorporated Company or company number: <b>HMRC X65308</b>
When was your organisation established? <b>01/01/1957</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Community buildings that are more accessible and as a result</b>
Please describe the purpose of your funding request in one sentence. <b>Contribute to a Building Project designed to unify a disjointed site; increase capacity for community use, bring facilities in line with accessibility legislation; improve carbon-footprint.</b>
When will the funding be required? <b>01/09/2015</b>
How much funding are you requesting? Year 1: <b>£70,000</b> Year 2: <b>£0</b> Year 3: <b>£0</b>  <b>Total: £70,000</b>

**Aims of your organisation:**

We are a local Methodist Church committed to worship, service and ministry within, and for, our community. Our Purpose Statement (below) makes it clear that we believe service flows from worship and the two are linked in everyday life. As a church we aim to be seen as relevant and of benefit and value to the local area by everyone, whether they choose to worship with us or not.

"Our Purpose is to: Discover God Together; Find forgiveness in Jesus; Grow in the Gifts of the Spirit; Share God's Love and Welcome You."

**Main activities of your organisation:**

From our faith and worship flows many avenues of service:

Mums and Toddlers; Adult study, prayer and fellowship groups; After school club; Lunch Club open to all; Full compliment of Girls Uniformed Groups from age 5-18, Beavers for boys aged 6-8, Saturday coffee drop in for all, badminton. We have a good relationship with the local primary school (after school club attendees from here), taking assemblies in hte infants at Harvest, Christmas, Easter and end of year.

Our site is also used on a regular basis by an independent pre-school, a dancing school for ages 5-18, and a 50+ sports group.

In addition the site is used for local elections, occasional civic meetings (for example census information point), weekend Night Shelter from Jan - March. We are registered with the Local Authority as an emergency site for the council to use in case of flood or other emergency situation where people may need evacuating from an area.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>0</b>	<b>2</b>	<b>23</b>	<b>20</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Owned</b>	

## Summary of grant request

The Big Build is designed to provide a site fit for the next 50 years and more; making a single entrance to serve all areas of the building; extending and rebuilding rooms to the rear; creating a large central meeting area to include a refreshment point that can be accessed from all sections of the building; greatly improving the visual frontage to give the message 'you are welcome, this is your church and space'. The Big Build will bring all facilities in to line with current accessibility legislation and strengthen our responsibilities in the area of Safeguarding.

To achieve this we need to provide level access throughout; redesign the site so that free flow is possible between all areas (at present if the hall is in use the kitchen and side rooms are not accessible as all access goes through the hall); provide fully compliant facilities for disabled users.

The first and last points are the grounds on which we are applying for this grant under the 'Making London more inclusive' - community buildings that are more accessible and as a result are more widely used by disabled people. Pre school have offered places to disabled children in the past but this will be more viable with the site redeveloped. Likewise disability groups could hire the site in future, which at present is not an option. Our own less mobile church members would also benefit as the current ramps and lips at entrances are not easy to deal with.

Planning Permission was granted in October 2011, for three years. We have recently secured this by completing a small element of The Big Build so we can move ahead with confidence to the main phase. The nature of the project means doing the work in further stages is not desirable or easy as a key part of the plans are to unite the site and give free flow between all areas.

The church was planted as the new estate was being built with a view that any community needs a worship presence within it and a worshipping people to serve it. Church renovation and community space go side by side. We are at capacity for the site as it stands, yet with good design we could offer so much more. We often have to decline an enquiry for community users, most recently ante-natal classes run by National Childbirth Trust and training space for local NHS trust groups. Had 'The Big Build' been in place we could have responded positively to both of these requests. With a site that has proper level access and facilities for the disabled all requests could be considered. Our pre school have successfully cared for a number of special needs children but this would undoubtedly increase if facilities were improved. It is in this area of facilities for the disabled and good level access to the whole site that we fit the criteria for a grant. The disabled facility will also be a wet room, which would help the pre school cater for disabled children, improve the facilities for Night Shelter when they are with us and support our role as a place of safety in emergency. We are also concerned to make the site friendly for the visually impaired as we have a number of members with varying degrees of visual impairment. It is difficult to be specific about the numbers and groups who will benefit but there is more demand than we can now respond to, and with the local authorities closing or selling off community centres the need for community space can only rise.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Level access throughout to improve accessibility for all and increase the range and scope of community groups who could make use of our site.**

**Eg Blood donation site; local NHS trust training venue; CAB or counselling space, groups with members with disability of some kind.**

**Unite the site so all areas can be accessed independantly and so used to full potential and efficiency**

**Improve and update our facilies for all (particularly with reference to accessible toilets) and bring everything up to current standards.**

**Reduce our Carbon Footprint.**

**Solar panels will power a major part of the new heating and current heating will be updated and improved for greater efficiency.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**We would have a site that could be considered by all community groups seeking a safe and reliable space to meet.**

**Pre-school could meet every day and still we could offer greater community use whilst also expanding current church activities. Lunch Club could become weekly rather than monthly; new after school clubs could take place; we could accommodate many of the community users we have had to turn away.**

**The Accessible wet room will enhance our support of disabled children within pre-school, the Night Shelter users and any occasion when our site is required for emergency help by the Council. No doubt once it is in place we will find other needs can also be accommodated.**

**Fuel efficiency throughout will be greatly improved, cutting costs and improving our green credentials. We would like to be an example to the neighbourhood and encourage others to see that green energy is possible in the every day.**



Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Capital costs required. We will continue to fund our work and service via congregation donations and letting income as we do now.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year? <b>500</b>
In which Greater London borough(s) or areas of London will your beneficiaries live? <b>Havering (100%)</b>
What age group(s) will benefit? <b>All ages</b>
What gender will beneficiaries be? <b>All</b>
What will the ethnic grouping(s) of the beneficiaries be? <b>A range of ethnic groups</b>
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? <b>1-10%</b>

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading			Year 1	Year 2	Year 3	Total
Building works	375,000	0	0		0	
professional fees	58,000	0	0		0	
Risk allowance	44,000	0	0		0	
	0	0	0		0	
	0	0	0		0	
	0	0	0		0	
	0	0	0		0	
	0	0	0		0	
	0	0	0		0	

<b>TOTAL:</b>			<b>477,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What income has already been raised?

Source			Year 1	Year 2	Year 3	Total
Methodist funds - local, circuit and national	101,000	0	0		0	
Joseph Rank Trust	30,000	0	0		0	
Norwood and Newton Trust	20,000	0	0		0	
	0	0	0		0	

<b>TOTAL:</b>			<b>151,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source			Year 1	Year 2	Year 3	Total
Veolia North Thames Trust	100,000	0	0		0	
Chapel Aid Loan	100,000	0	0		0	
All churches Trust	20,000	0	0		0	
	0	0	0		0	

<b>TOTAL:</b>			<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### How much is requested from the Trust?

Expenditure heading			Year 1	Year 2	Year 3	Total
Wet room facilities	25,000	0	0		0	
Accessibility and level access element	15,000	0	0		0	

Car park and external pathways suitable for disabled	15,000	0	0	0
Solar panels	15,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2015
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Income received from:	£
Voluntary income	18,292
Activities for generating funds	3,977
Investment income	142
Income from charitable activities	18,339
Other sources	12,240
<b>Total Income:</b>	<b>52,990</b>

Expenditure:	£
Charitable activities	18,677
Governance costs	14,883
Cost of generating funds	0
Other	44,372
<b>Total Expenditure:</b>	<b>77,932</b>
<b>Net (deficit)/surplus:</b>	<b>(24,942)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>0</b>

Asset position at year end	£
Fixed assets	1,300,000
Investments	0
Net current assets	33,721
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>1,333,721</b>

Reserves at year end	£
Endowment funds	0
Restricted funds	1,323,774
Unrestricted funds	9,447
<b>*Total Reserves (B):</b>	<b>1,333,721</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Kirsteen Melissa Howe**

Role within                      **Church Council Member - managing trustee**  
Organisation:

**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>London's Air Ambulance Limited</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Tower Hamlets</b>	
Contact person: <b>Mr Mark Davies</b>	Position: <b>Director of Development</b>
Website: <b>http://londonsairambulance.co.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>801013</b>
When was your organisation established? <b>01/01/1989</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives</b> <b>Work enabling disabled people of all ages to live independently</b>
Please describe the purpose of your funding request in one sentence. <b>To fund the salary and associated costs of a full time Patient Liaison Nurse for two years and support the operation of the second helicopter.</b>
When will the funding be required? <b>01/09/2016</b>
How much funding are you requesting? Year 1: <b>£106,520</b> Year 2: <b>£106,520</b> Year 3: <b>£0</b>  <b>Total: £213,040</b>

**Aims of your organisation:**

The relief of sickness and physical injury by the provision of emergency medical services and equipment and in particular by the provision of a helicopter ambulance service or other emergency transportation for the public benefit to advance health and save lives. In September 2013 London's Air Ambulance appointed the UK's first Patient Liaison Nurse for trauma patients. The role, kindly supported by the City Bridge Trust, assists patients who have suffered life-threatening injuries with their transition back to independent living; bridging the gap between rapid on scene pre-hospital treatment and the patient's long term rehabilitation. The role is ground-breaking and is now a vital part of our service. A key aim of the charity is to acquire and sustain a second emergency helicopter and to extend flying hours to enable us to reach up to 400 more patients per year by helicopter. This has the potential to dramatically improve outcomes for those patients.

**Main activities of your organisation:**

London's Air Ambulance is the charity that delivers an advanced trauma team to critically injured people in London. It is the only service providing doctor-led pre-hospital advanced trauma care to the 10 million people who live, work and travel within London's M25, and has treated over 33,000 patients since inception in 1989. Based at the Royal London Hospital, London's Air Ambulance operates 24/7, with a helicopter attending emergencies in daylight hours, and rapid response cars taking over at night or in adverse weather conditions. Our pioneering clinical procedures have been adopted throughout the UK and all around the world. As well as delivering our life-saving service we run world leading advanced training programmes designed to share our unique knowledge and expertise. A key development in the organisation's service-delivery model has been the innovative Patient Liaison Nurse initiative which has allowed our service to provide much needed vital support to our patients during their long and often difficult recoveries post-injury.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>41</b>	<b>1</b>	<b>6</b>	<b>152</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	<b>5 years</b>



## Summary of grant request

London's Air Ambulance, the medical charity saving lives and improving patient outcomes, plans to extend the ground-breaking role of the Patient Liaison Nurse for a further two years, allowing our service to provide vital long-term support for our patients assisting their recovery and transition back to independent life. Serious trauma is the most common cause of death for people under 45 and leads to more lost years of life nationally than cancer and heart disease combined.

As a result of their injuries our patients often endure enormous physical and mental challenges after initial treatment. Before the appointment of the Patient Liaison Nurse, we were only able to treat our patients on scene, hand over their care to specialist teams at the hospital emergency department and then have no further contact with them. The initiative to appoint a Patient Liaison Nurse stemmed from a need to bridge this gap between the rapid on scene pre-hospital treatment that the charity is renowned for and the patient's long term recovery. Thanks to the generous support of the City Bridge Trust, the Patient Liaison Nurse has proven that London's Air Ambulance is well placed to provide an interface between our life-saving service and our patients, giving vital post trauma support and guidance to assist their recoveries and transition back to independent living. We have now entered the final year of the City Bridge Trust's three year grant and vitally need funding to ensure that we can continue the essential work carried out by the role that creates value not only for patients and their families in London, but potentially for patients who have suffered trauma injuries across the UK and further afield.

The role has allowed our service to provide an unprecedented level of care following critical injury, through an established practice of follow up with patients to provide vital information; address unmet needs and liaise with other relevant charities to help patients with their rehabilitation. Our aim is to maintain the core activities carried out by the Patient Liaison Nurse, which have become so vital to our patient's recoveries, whilst also enhancing the scale and impact of the role to facilitate peer-to-peer support networks, drive improvements in medical practice as guided by long-term results and leverage the successful outcomes of the work with other Air Ambulance charities.

When we are able to fly our single helicopter we can deliver the hospital to the side of our patients, wherever they are, up to eight times faster than in a rapid response car. Our desire is to do this every day, every daylight hour possible. To achieve this, we require a second helicopter. This year alone, our one emergency helicopter has been out of operation for 55 days due to maintenance requirements. Acquiring a second helicopter and extending our daylight flying hours in the summer months will enable us to reach up to 400 more patients per year by aircraft. This has the potential to dramatically improve outcomes for those patients. By having a helicopter available at all times, London will also have greater resilience during major incidents.

In alignment with the City Bridge Trust's Principles of Good Practice, this initiative revolutionises the involvement of patients in our service. It has given our charity a meaningful and sincere interface with our beneficiaries, allowing patients and their families to engage with the charity and feedback on their care, at the right time and in a suitable capacity. Overseen by our Volunteer & Recruitment Development Manager, we have a vibrant and extensive volunteer programme that engages and rewards our volunteers (a group which now include ex-patients).

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

**Fundraising Standards Board**

**Investing in Volunteers (ongoing application)**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Follow up with patients tended to by London's Air Ambulance to support their physical and mental well-being.**

**Host an annual London's Air Ambulance Patient Reception for 40 patients and their families. Create a programme of 6 patient-led seminars for London's Air Ambulance staff members and external stakeholders.**

**Record and release 3 Patient experience podcasts describing individual recovery journeys.**

**Share the successful outcomes of the Patient Liaison role with the Air Ambulance charities in the UK.**

**Acquire, re-fit and sustain a second emergency helicopter and operate extended flying hours.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Patients report increased physical and mental well-being following critical injury.**

**Patients benefitting from peer-to-peer support report positive outlook and increased control over their lives.**

**Patient centered service championed at all levels of the organisation.**

**Improved national understanding of recovery following severe injury.**

**Reach up to 400 additional patients via helicopter per year; potentially improving patient outcomes.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**The role of Patient Liaison Nurse is viewed by our Senior Management team and the Board of Trustees as a key strategic priority. Subsequently, we will look for alternative sources of grant and institutional funding to sustain what has quickly become a key role within our organisation.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**400**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**London-wide (100%)**

What age group(s) will benefit?

**All ages**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**91-100%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Base salary	55,000	55,000	0	110,000
Employer National Insurance	6,470	6,470	0	12,940
Pension	550	550	0	1,100
Travel and expenses	3,500	3,500	0	7,000
Patient Symposium 1 & 2	1,000	1,000	0	2,000
Total costs of acquiring & sustaining a Second Helicopter and extended flying hours (three out of a total of five years at the cost of £6,235,651)	1,419,761	1,419,761	1,419,761	4,259,283
<b>TOTAL:</b>	<b>1,486,28</b>	<b>1,486,28</b>	<b>1,419,76</b>	<b>4,392,32</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Freemasons (£2m pledge towards second helicopter)	2,000,000	0	0	2,000,000
LIBOR Fund through HM Treasury (second helicopter)	1,000,000	0	0	1,000,000
Khoo Teck Puat UK Foundation (£150k pledged to second helicopter)	150,000	0	0	150,000
Blackrock (Charity of the year partnership for second helicopter)	242,628	0	0	242,628
<b>TOTAL:</b>	<b>3,392,62</b>	<b>0</b>	<b>0</b>	<b>3,392,62</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
For second helicopter sponsorship - RBS/NatWest	40,000	40,000	40,000	120,000
For second helicopter sponsorship - H B Reavis	40,000	40,000	40,000	120,000
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Base salary	55,000	55,000	0	110,000
Employer National Insurance	6,470	6,470	0	12,940
Pension	550	550	0	1,100
Travel and expenses	3,500	3,500	0	7,000
Patient Symposium 1 & 2	1,000	1,000	0	2,000
Second helicopter operating costs (operating costs include insurance, annual service, maintenance & fuel)	40,000	40,000	0	80,000
<b>TOTAL:</b>	<b>106,520</b>	<b>106,520</b>	<b>0</b>	<b>213,040</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2015</b>
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Income received from:	£
Voluntary income	6,275,310
Activities for generating funds	604,479
Investment income	7,082
Income from charitable activities	179,337
Other sources	0
<b>Total Income:</b>	<b>6,886,871</b>

Expenditure:	£
Charitable activities	2,884,133
Governance costs	163,556
Cost of generating funds	1,807,470
Other	0
<b>Total Expenditure:</b>	<b>4,855,159</b>
<b>Net (deficit)/surplus:</b>	<b>2,031,712</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>2,031,712</b>

Asset position at year end	£
Fixed assets	1,456,173
Investments	102
Net current assets	2,923,228
Long-term liabilities	803,750
<b>*Total Assets (A):</b>	<b>3,575,753</b>

Reserves at year end	£
Restricted funds	1,826,845
Endowment Funds	0
Unrestricted funds	1,748,908
<b>*Total Reserves (B):</b>	<b>3,575,753</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
11-20%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

There have been no substantial changes to the organisations structure or financial position.

### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	1,165,188	1,165,188	1,147,710
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Khoo Teck Puat UK Foundation	0	0	50,000
Tompkins Foundation	50,000	0	0
Beaverbrook Foundation	0	20,000	20,000
Doris Pacey Charitable Foundation	0	0	20,000
Mactaggart Third Fund	0	0	20,000

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Mark Davies**

Role within                      **Director of Development**  
Organisation:

**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>St John's Church, Waterloo</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London/Borough is your organisation based? <b>Lambeth</b>	
Contact person: <b>Revd Canon Giles Goddard</b>	Position: <b>Vicar</b>
Website: <b>http://www.stjohnswaterloo.org</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1132457</b>
When was your organisation established? <b>11/04/2009</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>		
Which of the programme outcome(s) does your application aim to achieve? <b>Community buildings that are more accessible and as a result More children and young people receiving specialist help, resulting in improved mental health</b>		
Please describe the purpose of your funding request in one sentence. <b>To make the church crypt accessible, where most of our community work takes place, plus first floor gallery for audiences and second floor offices.</b>		
When will the funding be required? <b>01/05/2016</b>		
How much funding are you requesting?		
Year 1: <b>£100,000</b>	Year 2: <b>£0</b>	Year 3: <b>£0</b>
<b>Total: £100,000</b>		

**Aims of your organisation:**

St John's Waterloo is an open, inclusive church community with strong local connections, based in the deprived borough of Lambeth. The large church is exceptionally well located opposite Waterloo Station. It accommodated a homelessness centre for many years and we now have strong relationships with resident arts organisations including Southbank Sinfonia, South Bank Mosaics, Futures Theatre, youth engagement specialist SE1 United and many other charities and community groups. We have a long history of supporting local communities, especially young people, using our resources to benefit all.

We have created "The Bridge at Waterloo" (TBAW) to build on our track record of supporting young people towards employment, working with an increased number from across Lambeth and Southwark. Our collective vision is to play a significant part in enabling Waterloo communities to thrive, and for young people, many with mental health issues, to fulfil their full potential - building on a legacy of successful multiculturalism under the umbrella of a Christian ethos.

**Main activities of your organisation:**

We welcome everyone who lives, works or passes through this part of London. Our physical location and strong spiritual and social links with disadvantaged communities, local companies and businesses, the Borough and arts organisations mean that St John's is uniquely placed to act with and on behalf of local people. Charity partners based in St John's are: Southbank Sinfonia, UK's leading orchestral academy, based here since its foundation 11 years ago, providing 32 talented graduate musicians each year with a springboard into the profession; Futures Theatre Company creating inspiring touring theatre productions and pioneering education programmes; SE1 United, a successful youth-led charity supporting 1,000 young people aged 10-21 years old each year from Southwark and Lambeth; Southbank Mosaics creating mosaic art for public spaces; and other community groups.

Consultation of local people and existing users of the church indicates we can achieve more by coming together as one group, creating a more accessible centre and meeting local needs together.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>1</b>	<b>10</b>	<b>12</b>	<b>60</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Owned</b>	



## Summary of grant request

St John's Waterloo church is presently inaccessible and unwelcoming in many ways, and the access audit conducted by the Centre for Accessible Environments highlighted 80 issues, 37 requiring funding to put right. Over half of the building is inaccessible for wheelchair users, including the crypt, where most of our community work takes place. We will be refurbishing the church and want to ensure it is truly accessible to all - in the widest sense. The access audit has made us even more aware of all aspects of accessibility, many of which we can, and will implement, without incurring monetary cost.

The larger developments of our building will include a new performance space in the nave of the church that will greatly enhance rehearsals and performances. This will include new removable staging and audience seating. Furthermore the acoustics and lighting will be improved to a professional standard and the windows will be replaced to let in more and brighter daylight.

By providing a 'welcoming' entrance with glass walls, allowing a view of the nave from the road, this will attract many more people into the building. This in turn will allow St John's and its partner organisations to attract more people to participate. The entrance/foyer area will hold exhibitions: this year we are commemorating the centenary of the Battle of Waterloo and we will be able to hold many more similar exhibitions when the improved entrance is complete.

The crypt (lower ground) level will be developed into studios, rehearsal spaces, meeting rooms and small performance areas and will include communal social areas, kitchen facilities, new toilets and full disabled access.

The name of our project is The Bridge at Waterloo. We will use the building as a secular community resource, offering spaces for local people, charities and organisations in the Waterloo area. We have created "The Bridge at Waterloo" (TBAW) to build on our successful track record of supporting young people towards employment, working with an increased number from across Lambeth and Southwark. TBAW will offer tailored development programmes for individuals, including, for example, confidence building, interview skills, timekeeping support and in-work mentoring. TBAW will work with our resident organisations and other groups to achieve even more together, recognising the stated desire of the beneficiaries to have bespoke courses which treat them as individuals with particular needs and skills.

We have consulted local people and our current partners all the way along. The local community is engaged and involved in the governance of TBAW to enable future activities to be planned and effectively targeted at real and emerging community need. We currently work with 60 volunteers and the number is growing constantly as people are learning of our exciting development plans.

We have completed an accessibility audit funded by the City Bridge Trust, and have further engaged members of the local community and the congregation in developing our plans. Two members of our congregation who are registered blind, a person in a wheelchair and a hearing-impaired person have all commented on the proposals, and will be involved as the development progresses, taking into consideration physical and also sensory access, orientation and way-finding.

We are also in the process of becoming an 'Eco-Congregation.' We have completed an environmental audit, and as a result are planning to change our energy supplier as well as monitoring and reducing our energy use. We hold a regular Environment Sunday - the last one was on May 25th - encouraging greater awareness of environmental issues, particularly around climate change. The Vicar of St John's, Giles Goddard, is on the Church of England's Environment Working Group.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Installation of fully accessible lift**

**Fitting power assisted push-pads to open doors**

**Improved ramps to remove steps and other trip hazards**

**Better signage and security, put in alarms, improve positioning of dryer.**

**Other aspects highlighted in audit to ensure St John's Church meets best practice standards of accessibility. They range from raising the heights of balustrades to creating visually contrasted demarcation to step edge nosings on ancient steps. This recommendation is unlikely to gain approval on conservation grounds.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**All visitors including wheelchair users and those people with mobility issues will be able to access all parts of the church, notably the crypt where most of our intensive community work takes place.**

**In five places, there are doors that cannot be opened independently by people with disabilities or mobility problems. The push buttons will allow independent access.**

**This activity will facilitate much easier movement into and around the church without risk of tripping over steps or other hazards.**

**These works will improve signage around the church, improve security of the church and install alarms for the safety of individuals.**

**These works are aspects of lower priority recommended within the audit which will ensure best practice accessibility.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Our intention is to address the significant issues highlighted in the Access Audit as part of the refurbishment of St John's. We will continue to review and improve the accessibility of the church and will prioritise for funding, any future accessibility issues identified, that may prevent people with disabilities and mobility problems from reaching any part of the church.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**30,000**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Lambeth (60%)**

**Southwark (30%)**

**Several SW London (10%)**

What age group(s) will benefit?

**All ages**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**21-30%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Accessible lift	75,000	0	0	0
Fitting power assisted push-pads	10,150	0	0	0
Improve ramps	8,700	0	0	0
Better signage and security, put in alarms	1,925	0	0	0
Providing visual contrast	3,865	0	0	0
Hold-open detentes	500	0	0	0
Other aspects to meet best practice stds of accessibility	29,000	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>129,140</b>	<b>0</b>	<b>0</b>	<b>0</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Personal donation	7,376	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>7,376</b>	<b>0</b>	<b>0</b>	<b>0</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Accessible lift	75,000	0	0	0
Fitting power assisted push-pads	10,150	0	0	0
Improve ramps	8,700	0	0	0
Better signage and security, put in alarms	1,925	0	0	0
Providing visual contrast	3,865	0	0	0
Hold open detentes	500	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>100,140</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month 31 <sup>st</sup> December	Year: 2014
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Income received from:	£
Voluntary income	114,208
Activities for generating funds	226,591
Investment income	46,435
Income from charitable activities	3,069
Other sources	5,696
<b>Total Income:</b>	<b>395,999</b>

Expenditure:	£
Charitable activities	380,978
Governance costs	1,560
Cost of generating funds	50,937
Other	0
<b>Total Expenditure:</b>	<b>433,475</b>
<b>Net (deficit)/surplus:</b>	<b>(37,476)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>2,194</b>
<b>Net Movement in Funds:</b>	<b>(35,282)</b>

Asset position at year end	£
Fixed assets	901,177
Investments	44,234
Net current assets	142,542
Long-term liabilities	(40,240)
<b>*Total Assets (A):</b>	<b>1,047,713</b>

Reserves at year end	£
Restricted funds	(£14,722)
Endowment funds	48,413
Unrestricted funds	1,014,022
<b>*Total Reserves (B):</b>	<b>1,047,713</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  A part time finance administrator has been employed. Otherwise, no significant changes to structure or financial position of the church. The project 'The Bridge at Waterloo' to create a state-of- the- art multipurpose facility inside the church premises is the major focus of St John's and its stakeholders. A structure for this project is evolving and we plan to recruit a project manager when funds are secured.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	47,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Diocese of Southwark Mission Fund	0	5,000	0
London Eye Community Chest	0	0	5,000
	0	0	0
	0	0	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Rev Canon Giles Goddard**

Role within                      **Vicar**  
Organisation:

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**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>Tricycle Theatre Company</b>	
If your organisation is part of a larger organisation, what is its name? <b>n/a</b>	
In which London Borough is your organisation based? <b>Brent</b>	
Contact person: <b>Ms Celine Gagnon</b>	Position: <b>Head of Development</b>
Website: <b>http://www.tricycle.co.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>276892</b>
When was your organisation established? <b>01/12/1978</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Community buildings that are more accessible and as a result</b>
Please describe the purpose of your funding request in one sentence. <b>To make the Tricycle Theatre fully accessible by removing physical barriers preventing disabled users from fully accessing theatre-going and theatre-making at the Tricycle.</b>
When will the funding be required? <b>24/06/2016</b>
How much funding are you requesting? Year 1: <b>£100,000</b> Year 2: <b>£0</b> Year 3: <b>£0</b>  <b>Total: £100,000</b>

**Aims of your organisation:**

The Tricycle Theatre views the world through a variety of lenses, bringing unheard voices into the mainstream. It presents high quality and innovative work, which provokes debate and emotionally engages. Located in Brent, the most diverse borough in London, the Tricycle is a local venue with an international vision and a national reputation. With this in mind, the Tricycle Theatre aims to:

- present high quality theatre which shows us the world through different lenses;
- inspire young people by creating opportunities to help support future artists and audiences from all backgrounds, regardless of class, ethnicity, sexuality or gender;
- remove the obstacles that prevent theatre from being accessible to all;
- be a safe space where communities can mix and creativity can flourish.

**Main activities of your organisation:**

We present 8 productions a year in our 232-seat auditorium. Recent plays include the sell-out run of 'The Father', a co-production with Theatre Royal Bath which received 5-star reviews in 11 national newspapers; 'Multitudes', the first full Tricycle commission and directed by Indhu Rubasingham; and 'The Dissidents', specially commissioned for the Tricycle Young Company and the centre piece of our annual Takeover. Our Creative Learning Programme engages with local young people through 2 strands: Tricycle Young Company and Schools & Pathways. Tricycle Young Company opportunities include workshops and performances, collaboration with specially-commissioned writers, producers and directors, and the Takeover - an annual festival of theatre created for and by young people. Schools & Pathways seek to improve literacy and engagement with theatre through regular workshops, learning packs, storytelling, playwriting and subsidised visits to Tricycle productions. This includes Minding the Gap (working with recently-arrived young migrants ) which was generously supported by CBT until July 2015.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>21</b>	<b>9</b>	<b>13</b>	<b>5</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>106 (out of 125)</b>

## Summary of grant request

We are requesting a grant from City Bridge Trust (CBT) to make the auditorium, front-of-house and backstage areas Disability Discrimination Act (DDA) compliant and fully accessible to staff, artists, participants and visitors.

This work is part of a £5million capital project to improve accessibility and audience experience inside the auditorium and in the public areas. We will also improve our financial resilience by adding 60 seats, enhancing our catering offer and making the building more energy efficient.

A priority of the project is to remove barriers preventing disabled users from fully accessing theatre-going and theatre-making at the Tricycle.

### Need

The auditorium offers a poor experience for users with access needs as it currently is. There are multiple steps limiting accessible seating for those with mobility impairments and no permanent wheelchair positions. Two temporary wheelchair spaces exist, but can only be accessed via a scissor lift which is situated in such a way that wheelchair users must wait after the performance until all other patrons have left the auditorium.

We commissioned the Centre for Accessible Environments (CAE) to conduct an access audit in March 2014, with generous support from CBT. The RIBA Stage D design by Ian Ritchie Architects incorporates their key recommendations, primarily:

- reconfiguring the Kilburn High Road entrance;
- creating level access to and in the auditorium;
- increasing the number of wheelchair positions in the auditorium;
- providing accessible backstage and dressing room facilities for the first time.

The Design team held a series of workshops and focus groups to inform the design, including with groups and associations of people with access requirements. The improvements suggested above were warmly welcomed: the shallower entrance ramp, the seamless and equitable journey to the auditorium, the number and positioning of wheelchair spaces and the accessible backstage area. Many commented that the design would place them on an equal status with non-disabled users and ensure that the building was more accessible for everyone, not just those with specific needs.

Accessibility and inclusivity are key to the Tricycle's ethos; we strive to ensure access to arts for all whatever people's socio-economic background, ethnicity or disability. We believe that our commitment to accessibility and diversity should be reflected in our physical environment.

### Delivery

The Executive team, supported by Capital Project Manager Neil Biscoe, manages the project delivery. The team ensures that the project gives form to the artistic vision; assesses value for money and risk; ensures financial control; reports to the Board of Trustees. The Board provides strategic oversight and scrutiny, offering specialist advice and fundraising whilst ensuring effective cost control and risk management. A Building Steering Committee interrogates plans, budgets and contracts to ensure work progresses in a timely, cost-effective and appropriate way within the given budget. A Capital Appeals Committee supports the Executive and Development teams in approaching foundations and major donors to fund the works.

### Outcomes

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

YES - APPROVED  
BA

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**None**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Entrance -- we will replace the existing steep entrance ramp, which takes visitors from Kilburn High Road to the auditorium, with two 2-metre wide slopes with a gradient of 1:21 separated by a central landing. This will make our entrance DDA compliant.**

**Auditorium -- we will make the auditorium more accessible by lowering the stage and stalls pit. This reduces the number of steps and increases the number of seats with level access. It also gives level access to the auditorium from the building entrance, without the use of a lift as currently.**

**Auditorium -- we will significantly increase the number of wheelchair positions available from 2 to 8 (3 permanent; 5 flexible). The permanent positions will be spread through the auditorium to give wheelchair users a choice of view points for the first time.**

**Backstage -- we will reconfigure the existing space to provide level access to backstage, a safe escape route and a level get-in. We will create a level access dressing room located at stage level of the auditorium for the first time, with an associated unisex accessible WC and shower.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**The shallower ramp and step-free access to seats and wheelchair positions in the auditorium will place users with mobility or access requirements on an equal status with able-bodied users, ensuring that the building is truly accessible to everyone whilst not isolating those with specific needs from other visitors.**

**Creating level access to the auditorium will make it easier and more discreet for wheelchair users to access their position and enable them to leave the auditorium with other users rather than wait for assistance and until all other patrons have left at the end of a performance.**

**Up to 8 wheelchair users will have access to the auditorium at any one time, 6 more than currently. The positions will offer a number of different viewpoints, therefore giving a greater choice to wheelchair users.**

**By creating a level-access dressing room with accessible WC and shower backstage, at stage level, we will be able to provide opportunities to disabled artists, creatives and participants for the first time in the Tricycle's history, enabling them to take an active part in the artistic programme.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**The capital refurbishment project will start in July 2016 and complete in April 2017, when the auditorium will be reopened to the public. Ongoing funding from Arts Council England, trusts, individual donors and ticket sales will enable us to continue providing theatre and creative learning activities to our patrons after the capital project is completed.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year? <b>150,000</b>
In which Greater London borough(s) or areas of London will your beneficiaries live? <b>Brent (11%)</b> <b>Camden (9%)</b> <b>Westminster (5%)</b> <b>London-wide (75%)</b>
What age group(s) will benefit? <b>All ages</b>
What gender will beneficiaries be? <b>All</b>
What will the ethnic grouping(s) of the beneficiaries be? <b>A range of ethnic groups</b>  If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? <b>1-10%</b>

**Funding required for the project**  
**What is the total cost of the proposed activity/project?**

<b>Expenditure heading</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
Auditorium: alterations, refurbishment and new seating	1,640,000	0	0	0
Auditorium: new control room on 1st floor	198,000	0	0	0
Front of House: refurbishment of social spaces	306,591	0	0	0
Front of House: furniture and fittings	247,000	0	0	0
Back of House: access to stage and plant renewal	167,000	0	0	0
Professional fees & charges	809,349	0	0	0
Closure costs & allowance for inflation	603,424	0	0	0
Additional contingency & miscellaneous costs	235,636	0	0	0
Irrecoverable VAT	793,000	0	0	0

<b>TOTAL:</b>	<b>5,000,00</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**What income has already been raised?**

<b>Source</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
John Lyon's Charity	250,000	0	0	0
Backstage Trust	250,000	0	0	0
Garfield Weston Foundation	200,000	0	0	0
Others (Warburg, Getty, 29th May 1961, individuals)	472,500	0	0	0

<b>TOTAL:</b>	<b>1,172,50</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**What other funders are currently considering the proposal?**

<b>Source</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
Arts Council England (pending - July 2015)	3,152,909	0	0	0
Wolfson Foundation	100,000	0	0	0
Roddick Foundation	50,000	0	0	0
Fidelity Foundation UK	100,000	0	0	0

<b>TOTAL:</b>	<b>3,402,90</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**How much is requested from the Trust?**

<b>Expenditure heading</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Total</b>
Auditorium: wheelchair units	3,000	0	0	0
Auditorium: reinforced concrete slab & retaining walls for lowering stalls pit	97,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2014</b>
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Income received from:	£
Voluntary income	2,125,114
Activities for generating funds	266,009
Investment income	6,136
Income from charitable activities	1,954,699
Other sources	105,056
<b>Total Income:</b>	<b>4,457,014</b>

Expenditure:	£
Charitable activities	2,661,563
Governance costs	29,257
Cost of generating funds	286,366
Other	118,107
<b>Total Expenditure:</b>	<b>3,095,293</b>
<b>Net (deficit)/surplus:</b>	<b>1,361,721</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>1,361,721</b>

Asset position at year end	£
Fixed assets	2,731,757
Investments	0
Net current assets	2,397,262
<b>Long-term liabilities</b>	<b>0</b>
<b>*Total Assets (A):</b>	<b>5,129,019</b>

Reserves at year end	£
Restricted funds	576,782
Endowment Funds	2,667,226
Unrestricted funds	1,885,011
<b>*Total Reserves (B):</b>	<b>5,129,019</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
21-30%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The Executive team has been restructured following the departure of Kate Devey as Executive Director. Indhu Rubasingham remains Artistic Director and CEO, whilst Bridget Kalloushi becomes Deputy Chief Executive as well as Executive Producer. Bridget continues to lead the capital project internally.



### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	198,000	207,847	198,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	1,173,315	806,570	809,519

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.				
Name of Funder		2012 £	2013 £	2014 £
Siegmund Warburg Settlement	0	150,000	0	
J Paul Getty Jn Charitable Trust	0	75,000	75,000	
Backstage Trust	0	25,000	250,000	
Garfield Weston Foundation	0	200,000	0	
John Lyon's Charity	32,300	280,000	30,000	

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Celine Gagnon**

Role within                      **Head of Development**  
Organisation:

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**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**

**About your organisation**

Name of your organisation: <b>Yarrow Housing Ltd</b>	
If your organisation is part of a larger organisation, what is its name? <b>N/a</b>	
In which London Borough is your organisation based? <b>Hammersmith &amp; Fulham</b>	
Contact person: <b>Mr John Crawford</b>	Position: <b>Chief Executive</b>
Website: <b>http://www.yarrowhousing.org.uk</b>	
Legal status of organisation: <b>Registered Charitable Industrial and</b>	Charity, Charitable Incorporated Company or company number: <b>26315</b>
When was your organisation established? <b>19/10/1988</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London More Inclusive</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Disabled people actively taking part in the arts or sport</b> <b>Disabled people reporting increased well-being as a result of taking part in the arts or sport</b>
Please describe the purpose of your funding request in one sentence. <b>Recruit volunteers to accompany people with learning disabilities to sports/arts activities where they share a common interest, so enabling participation and improving well being</b>
When will the funding be required? <b>30/09/2015</b>
How much funding are you requesting? Year 1: <b>£33,250</b> Year 2: <b>£34,350</b> Year 3: <b>£36,150</b>  <b>Total: £103,750</b>

**Aims of your organisation:**

Yarrow's aims are to provide housing, care and support for people with learning disabilities. We exist to change the lives of people with learning disabilities for the better. The world we strive for is one where people with learning disabilities do not experience prejudice and discrimination but instead are seen as valued active members of their community. We never give up on the people we support no matter how challenging and we always find solutions even when others say it's impossible.

**Main activities of your organisation:**

We work in 5 west London boroughs, providing housing, care, support and day opportunities for over 200 adults with learning disabilities and acquired brain injury, two of the most marginalised groups in society. 80% of the people we support have complex needs and require 24 hour support seven days a week. Many also have physical disabilities and do not use speech for communication. We also support young people in transition. We run registered care homes, supported and independent living schemes and two resource centres where people with learning disabilities can engage in meaningful activities, learn new skills and increase their social network.

Our aim is to enable people to develop the skills and confidence that will enable them to achieve greater personal independence and choice, give them control over decisions which affect everyday life and ensure the natural integration of people with learning disabilities into mainstream life as equal and valued citizens of London.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>220</b>	<b>80</b>	<b>14</b>	<b>3</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>3</b>

## Summary of grant request

### NEED

People with learning disabilities are amongst the most vulnerable and marginalized in society, often isolated, leading sedentary lives with little access to London's wealth of sporting and cultural opportunities. Lack of exercise and poor diet means that people with learning disabilities are often overweight and have more health issues than the general population. Loneliness and isolation often lead to depression.

### DELIVERING THE WORK

We want to run a three year volunteering project, OPENING DOORS, with a full time Volunteer Coordinator based at MySpace@Yarrow, our resource centre.

The Volunteer Coordinator will work with people with learning disabilities, their families, and circles of support to identify any existing sporting or cultural interests and identify new activities they might enjoy. An arts/sports Person Centred Plan will be created with this information and used by the Coordinator to recruit volunteers with matching interests, who can accompany the person with learning disabilities to the chosen cultural or sporting activities that they both enjoy.

Safety is of utmost importance. Systems and procedures will be put in place to manage and minimise risk with venues visited in advance to check facilities, access, etc. The Coordinator will accompany the volunteer and individual until they are confident in each other's company, thereby ensuring a safe and enjoyable time for both.

Eddie is autistic and does not use speech. He is young, very fit and loves running. With regular volunteer support, he could take up track sports and run in the London marathon.

Jo has learning disabilities and mental health issues. She loves writing poetry. She would love to go to the Poetry Café with a volunteer and would gradually gain the confidence to read her poems and interact with other poets.

### WHAT WE AIM TO ACHIEVE

Our aim is to open doors for people with learning disabilities to make choices and tap into their city's rich cultural and sporting resources. We aim to recruit 10 volunteers in Year 1, 20 in Year 2, 30 in Year 3 and create arts/sports based Person Centred Plans for 90 individuals over the 3 years.

### YARROW - THE RIGHT ORGANISATION

We have 25 years of experience of working with people with learning disabilities, including people with complex needs and sensory impairment. We provide support for over 200 people. We have long established and excellent links with other organisations working with learning disabilities and with London's Learning Disability Teams and partnerships.

### MEETING OUTCOMES

Disabled people will be actively able to take part in arts or sports because we will address the very real problem people with learning disabilities have when wanting to pursue existing or new interests:

- Knowing what's on offer
- How to find it
- How to get there
- Who to go with
- Lack of confidence

They will also be able to access the many arts and sports projects funded by charitable trusts/Lottery to widen audience participation to include people with disabilities. Despite the funding, many Londoners with learning disabilities remain excluded because they can't get there.

Disabled people will report increased wellbeing, as taking part in the arts or sport will open up a world of opportunity, new experiences, companionship, social inclusion, physical exercise, activity and FUN, reducing loneliness and improving physical and mental wellbeing.

### GOOD PRACTICE

People with learning disabilities taking part will come from all backgrounds, reflecting London's cultural diversity. They will be involved in shaping, managing and monitoring the project, training volunteers, researching activities, producing accessible information and celebrating the volunteers' work.

Volunteers and people with learning disabilities will use public transport to access arts and sporting activities, thereby reducing carbon emissions.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**Investors in People**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**We will recruit 10 volunteers in Year 1, 20 in Year 2, 30 in Year 3, including volunteers with learning disabilities. People with learning disabilities will lead the project from the outset, take an active part in the recruitment of the Volunteer Co-ordinator, the recruitment and training of volunteers.**

**The sporting, cultural or arts interests of 90 people with learning disabilities will be identified in arts/sports based person Centred Plans with at least 60 being matched with those of volunteers, so they can engage with and take part in the arts and sports.**

**Over 80 opportunities for people with learning disabilities to access and participate in cultural or sporting activities will be provided in Year 1, 300 opportunities in Year 2 and 400 in Year 3.**

**We will build relationships with 5 arts and cultural organisations and 5 sporting venues/organisations, VisitLondon, etc. in Year 1, Year 2 and Year 3, so as to identify current and forthcoming exhibitions, arts and sports programmes and new opportunities, workshops, performances, etc**

**Our Digital Inclusion project will support people with learning disabilities to produce monthly accessible pictorial information about OPENING DOORS' cultural and sporting programme and opportunities available in London and circulate this to people who are more independent and may also be able to take part.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**People with learning disabilities will be able to access, choose, take part in and enjoy London's cultural and sporting life, explore their creativity, try new sports, gain new skills. This will increase their independence and boost confidence and self-esteem.**

**People with learning disabilities will benefit from increased physical and mental well-being, as they are leading more active, less sedentary lives, are more stimulated, less isolated and able to form relationships with people other than those who are paid to be with them. They are also having FUN.**

**Forging strong relationships with London's cultural, arts and sporting organisations will enable people with learning to be engaged with and be included in London's arts and sports. This will be invaluable when funding has come to an end.**

**Pictorial, accessible information about London's cultural and sporting life will ensure as many people with learning disabilities as possible can make choices about how they engage with London's cultural and sporting life. Photos of activities/visits that have taken place will encourage other people with learning disabilities to take part.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes. Funding will not be needed as the project will be embedded in Yarrow. Each individual with learning disabilities will have a Person Centred Plan, identifying their interests. This will be shared with their circle of support, which will engage with the volunteer from the outset, taking over management of their volunteers, recruitment of new, if necessary, when funding ends.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**20**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Ealing (20%)**

**Hammersmith & Fulham (30%)**

**Kensington & Chelsea (30%)**

**Westminster (20%)**

What age group(s) will benefit?

**16-24**

**25-44**

**45-64**

**65-74**

**75 and over**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**91-100%**



## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of volunteer coordinator	25,000	25,250	25,500	75,750
On costs of 20% eg pension, NI, training, supervision	5,000	5,050	5,100	15,150
Office equipment eg computer, mobile phone, desk	1,000	200	200	1,400
Volunteer coordinator's travel costs travel card zone 1- 3 @£7.50 (estimate 100 days)	750	750	750	2,250
Refreshments volunteers & training, £5 per day (10 volunteers Year 1, 20 Year 2, 30 Year 3)	600	1,300	1,900	3,800
Estimated travel costs for volunteers without monthly travel cards or Freedom Passes based on Travel Cards @£7.50	900	1,800	2,700	5,400
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>33,250</b>	<b>34,350</b>	<b>36,150</b>	<b>103,750</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
NONE	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
NONE	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary of volunteer coordinator	25,000	25,250	25,500	75,750
On costs of 20% eg pension, NI, training, supervision	5,000	5,050	5,100	15,150
Office equipment eg computer, mobile phone, desk	1,000	200	200	1,400
Vol coordinator's travel card zone 1-3 (estimate 100 days)	750	750	750	2,250

refreshments volunteers & training, £5 per day (10 vols Year 1, 20 Year 2, 30 Year 3)	600	1,300	1,900	3,800
Estimated travel costs for volunteers without monthly travel cards or Freedom Passes based on Travel Cards @£7.50	900	1,800	2,700	5,400
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>33,250</b>	<b>34,350</b>	<b>36,150</b>	<b>103,750</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	
Activities for generating funds	
Investment income	
Income from charitable activities	
Other sources	
<b>Total Income:</b>	<b>8,529,331</b>

Expenditure:	£
Charitable activities	7,970,468
Governance costs	17,050
Cost of generating funds	7,474
Other	533,715
<b>Total Expenditure:</b>	<b>8,528,707</b>
<b>Net (deficit)/surplus:</b>	<b>624</b>
<b>Other Recognised Gains/(Losses):</b>	<b>-</b>
<b>Net Movement in Funds:</b>	<b>624</b>

Asset position at year end	£
Fixed assets	487,547
Investments	
Net current assets	1,348,581
Long-term liabilities	
<b>*Total Assets (A):</b>	<b>1,836,128</b>

Reserves at year end	£
Endowment funds	55
Restricted funds	122,645
Unrestricted funds	1,713,428
<b>*Total Reserves (B):</b>	<b>1,836,128</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 99%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: John Crawford was appointed as Chief Executive in November 2014.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	8,283,592	8,260,778	7,696,239
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Garfield Weston Foundation	0	0	10,000
Will Charitable Trust	0	0	10,000
Awards for All (date 2015)	0	0	6,266
	0	0	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **John Crawford**

Role within                      **Chief Executive**  
Organisation:

**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>Refuge</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Tower Hamlets</b>	
Contact person: <b>Ms Rachel Brooks</b>	Position: <b>Trusts and Foundations Senior Executive</b>
Website: <b>http://www.refuge.org.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>277424</b>
When was your organisation established? <b>13/03/1979</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Making London Safer</b>		
Which of the programme outcome(s) does your application aim to achieve? <b>Children and young people living in refuges accessing specialist support that helps reduce trauma, increases resilience and gives them a voice</b> <b>More survivors of domestic violence accessing good quality support services that help them to improve their safety, health and well-being</b>		
Please describe the purpose of your funding request in one sentence. <b>We are seeking a grant over three years towards the costs of our two new child support workers in Lewisham</b>		
When will the funding be required? <b>06/10/2015</b>		
How much funding are you requesting?		
Year 1: <b>£27,547</b>	Year 2: <b>£28,159</b>	Year 3: <b>£28,884</b>
<b>Total: £84,591</b>		

**Aims of your organisation:**

Refuge is committed to a world where domestic violence is not tolerated and where women and children can live in safety. Since opening the world's first refuge in Chiswick in 1971, we have grown to become the largest national provider of specialist provision for victims of domestic, sexual and 'honour'-based violence, prostitution, stalking, trafficking, forced marriage and female genital mutilation (FGM). We aim to empower women and children to rebuild their lives, free from violence and fear by providing a range of life-saving and life-changing services, and a voice for the voiceless. Our primary objective is to provide personalised and person-centred support. We encourage each individual with whom we work to articulate their needs and ambitions; those needs and ambitions then shape the support package we deliver. Our role is to empower, support and inform, never to dictate.

**Main activities of your organisation:**

We deliver a portfolio of specialist services across the country: 36 safe houses in secret locations; specialist support for children; culturally sensitive, multi-lingual services; a national independent advocacy service for those at the highest risk of homicide; and a Freephone 24-hour helpline (run with Women's Aid). On any given day we support 3,000 women and children. Our work also sees us raising awareness of the warning signs of domestic violence through award winning pro-bono public education campaigns, and by training professionals to provide targeted, timely support. We too seek to drive improvements in policy that can save more lives; strengthening legal and political frameworks and lobbying the government to ensure domestic violence stays high on the political agenda.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>141</b>	<b>37</b>	<b>9</b>	<b>68</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>7 years outstanding</b>

## Summary of grant request

We are seeking a grant towards the cost of our two new child support workers in Lewisham. These recently recruited workers will provide support to children across our three refuges and our Violence Against Women and Girls (VAWG) centre.

Domestic violence can be truly terrifying for the 750,000 children who experience it each year in England and Wales. Research shows that in 90% of incidents in family households where domestic violence occurs, children are in the same or next room, and that 50% of these children are directly abused. We know that the effects of domestic violence on children can be severe and long-lasting and can have a huge impact on their emotional well-being, development and relationships. Post-traumatic stress disorder is common, translating into a number of problems: trouble at school; nightmares or insomnia; bed-wetting, and depression. Many young children also experience developmental problems with speech acquisition and language, affecting learning and development.

The child support workers will work to alleviate the effects of domestic violence by developing and delivering a range of 1:1, mother and child, and group activities - including homework clubs, cooking, creative play, music and reading clubs - as well as a programme of outings to help our young residents to overcome the trauma they have experienced, connect with others, and rebuild their lives. The workers will be mindful of each child's individual development, identifying and supporting any developmental delay they have, whilst ensuring professional referrals are made. Other key duties include providing child care to allow mothers to meet and speak openly about their experiences with their key worker and relevant agencies, and supporting access to nurseries, schools and local services. A team of 'reading volunteers' will be recruited to provide additional support with children's reading and literacy development, and run 'story-time' sessions with the younger residents.

Children are not simply an add-on to our work with women; we understand that like their mothers they each have their own individual needs which must be heard, considered and met. Refuge has 44 years of experience in supporting both women and children, and with thanks to previous funding from City Bridge Trust we jointly published with NSPCC a research report in 2011: 'Meeting the needs of children living with domestic violence in London'. We have shaped our services based on the research we jointly undertook, and have employed child support workers in Cambridge, Southwark, Hackney and Lambeth for a number of years now. We are in an excellent position to effectively deliver this work.

These posts directly aligns with the Trust's programme outcome of 'helping children and young people living in refuges accessing specialist support that helps reduce trauma, increases resilience and gives them a voice'. It also adheres to the good practice sought by the Trust; anyone we have supported can choose to be involved in shaping what we do, and we routinely involve users of all ages in the running of our services through consultations and feedback. We welcome people from all backgrounds and offer culturally specific support, with 28 languages spoken across the organisation. In Lewisham we currently employ two Vietnamese outreach workers to reflect the strong presence of Vietnamese women in this borough. We very much value the contribution of volunteers, and will recruit and train a team of reading volunteers to strengthen our impact in Lewisham, and will support them in developing their knowledge of domestic and gender violence. As an organisation we are also taking steps to reduce our carbon footprint through our environmental policy and our 'Green Champions' who lead on all sustainability and environmental impact issues across our services.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**In 2010 Refuge became the first domestic violence organisation in the country to be awarded the internationally recognised ISO9001:2008 certificate by the British Standards Institute.**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**The development and delivery of 840 group, 1:1 and mother and child activities for mothers and children being supported in the refuges and VAWG centre**

**120 group trips and outings for mothers and children being supported in the refuges and VAWG centre**

**The recruitment and training of 9 reading volunteers**

**Support for 180 families to access nurseries and schools places and other local services**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Children's emotional wellbeing and feelings of safety will improve**

**Children will spend quality time and develop good emotionally supportive relationships with their mothers**

**Children are provided with opportunities to meet their full potential**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**We aim to secure continuity funding through grants, and support any shortfall through fundraising activities. We are confident that the outcomes these post holders will achieve - alongside the evidence which will be captured - will demonstrate both the effectiveness, impact and ongoing need for this specialist support.**



## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**150**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Lewisham (100%)**

What age group(s) will benefit?

**0-15**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Child support worker salaries and NI (18.75h a week)	20,287	20,896	21,523	62,707
Pension	548	565	582	1,695
Training	1,150	1,150	1,150	3,450
Other Costs (telephone, travel, insurance)	2,198	2,198	2,198	6,593
Staff support costs (IT, HR, finance)	3,364	3,351	3,432	10,147
Volunteers (recruitment, training, DBS, expenses)	1,800	1,800	1,800	5,400
Playroom set up	3,000	0	0	3,000
Play resources	2,000	2,000	2,000	6,000
Trips and outings	1,500	1,500	1,500	4,500

<b>TOTAL:</b>	<b>35,847</b>	<b>33,459</b>	<b>34,184</b>	<b>103,491</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Inner London Magistrates' Court's Poor Box Charity	4,000	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
LSEG Foundation	0	0	0	0
The Monica Rabagliati Charitable Trust	2,500	2,500	2,500	0
Noel Buxton Charitable Trust	5,000	5,000	5,000	0
	0	0	0	0

<b>TOTAL:</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>0</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Child support worker salaries and NI (18.75h a week)	20,287	20,896	21,523	62,707
Pension	548	565	582	1,695
Training	1,150	1,150	1,150	3,450
Other Costs (telephone, travel, insurance)	2,198	2,198	2,198	6,593
Staff support costs (IT, HR, finance)	3,364	3,351	3,432	10,147

<b>TOTAL:</b>	<b>27,547</b>	<b>28,159</b>	<b>28,884</b>	<b>84,591</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	2,073,560
Activities for generating funds	
Investment income	26,924
Income from charitable activities	8,047,527
Other sources	
<b>Total Income:</b>	<b>10,148,011</b>

Expenditure:	£
Charitable activities	9,517,762
Governance costs	15,000
Cost of generating funds	650,760
Other	
<b>Total Expenditure:</b>	<b>10,183,522</b>
<b>Net (deficit)/surplus:</b>	<b>(35,511)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>26,491</b>
<b>Net Movement in Funds:</b>	<b>(9,020)</b>

Asset position at year end	£
Fixed assets	75,359
Investments	616,619
Net current assets	4,367,259
Long-term liabilities	228,435
<b>*Total Assets (A):</b>	<b>4,830,802</b>

Reserves at year end	£
Endowment funds	
Restricted funds	2,213,148
Unrestricted funds	2,617,654
<b>*Total Reserves (B):</b>	<b>4,830,802</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 71-80%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	6,000	7,000	3,000
London Local Authorities	3,009,051	3,135,399	2,692,205
London Councils	111,145	111,144	59,090
Health Authorities	0	0	0
Central Government departments	420,459	387,320	397,890
Other statutory bodies	1,369,352	1,601,844	1,465,038

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
The Dunard Fund	50,000	50,000	125,000
The Brook Trust	100,000	100,000	100,000
BIG Lottery Fund	113,170	17,512	70,691
Comic Relief	100,000	90,000	80,000
The Roger De Hann Charitable Trust	30,000	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Rachel Brooks**

Role within                      **Trusts and Foundations Senior Executive**  
Organisation:



**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**

**About your organisation**

Name of your organisation: <b>Harrow Association of Somali Voluntary Organisations</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Harrow</b>	
Contact person: <b>Mr Cabdulqadir Mohamed Afey</b>	Position: <b>Chair</b>
Website:	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1129442</b>
When was your organisation established? <b>21/07/2006</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Older Londoners</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Older Londoners aged 75 years and over living more active and healthier lives Older Londoners having increased awareness of benefits, finance, housing and other rights</b>
Please describe the purpose of your funding request in one sentence. <b>To provide home outreach, social activities and advocacy support for elders of Somali and Arabic descent living in Harrow</b>
When will the funding be required? <b>01/10/2015</b>
How much funding are you requesting? Year 1: <b>£26,316</b> Year 2: <b>£26,395</b> Year 3: <b>£26,791</b>  <b>Total: £79,502</b>

**Aims of your organisation:**

The aim of HASVO is to promote any charitable purpose through advice and advocacy; networking with local groups and partners and provision of relevant information for the BME groups in Harrow. Our objectives are to increase cohesion and to help enable clients with difficulties to enjoy live better with in their means, promote healthy living and prevent substance misuse, improve disadvantaged people's quality of life through advice & advocacy, increase youth achievement, and support training and employment.

**Main activities of your organisation:**

HASVO supports Somali and Arabic Refugees in Harrow through its drop-in sessions and outreach work. We have a membership of 700 individuals and 8 groups. We offer free advice, advocacy, organise training courses and education support, assist people into employment, train community members as volunteers, organise sport activities, promote healthy living, and raise awareness of substance misuse.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>1</b>	<b>2</b>	<b>5</b>	<b>7</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>9 years</b>

## **Summary of grant request**

### **THE NEED FOR THE PROJECT**

In 2014 we surveyed 65 older residents aged 75 years plus from this group in order to examine their needs. The survey found that:

- Many are living in poverty. They often fled from Somalia with nothing, and as older people have not worked since in the UK.
- Many are have mental health problems such as depression.
- Many are living in loneliness due to language barriers in particular.
- They are living in a society with a different culture that they are unfamiliar with.
- The above barriers mean that many find it difficult to access statutory services or other groups.

### **HOW THE WORK WILL BE DELIVERED**

The aim of this project is to empower and improve the quality of life of older people (75 years old plus) of Somali and Arabic living origin in Harrow. To achieve this we will recruit a part-time (25 hours per week) Elderly Link Worker. We hope to start this three year project in October 2015, and it would be based at our offices in South Harrow. The activities carried out include:

- An advocacy and advice service. The Elderly Link Worker will link older people to services they need such as registering with GP's, accessing other physical and mental health services, housing, debt advice, legal issues, paying utilities bills and many others.
- A weekly half-day group meeting with 50 older people each year at our premises in South Harrow. This will be a mental wellbeing group which aims to reduce depression and isolation through organising a variety of activities for attendees. The group will be user-led with clients choosing the activities they wish to undertake.
- Provision of outreach services. We are planning to send trained volunteers to carry out home visits once a week to older clients. The activities carried out by volunteers will include keeping them company, providing basic guidance with any issues affecting them, and also simple practical help such as reading and writing letters for example.

### **WHAT THE PROJECT WILL ACHIEVE**

This project will make a significant difference to the lives of the Somali and Arabic elders living in Harrow. They will be less lonely and isolated as they will be able to make friends and take part in activities with people who speak the same language. Their quality of life will improve as they will be helped to access agencies that can support their health and housing needs for example. Their mental health and wellbeing will also improve as a result of this work.

### **WHY WE ARE THE RIGHT ORGANISATION**

HASVO is well placed to deliver this work in the borough as the organization has a track record of delivering services for the Somali and Arabic community for more than 10 years. We have delivered many of the services before for younger people including outreach and advocacy, and have helped individual older people from the community previously.

### **MEETING THE TRUST'S PROGRAMME OUTCOME**

- More older Londoners aged over 75 years living more active and healthier lives
- Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
- More older Londoners having increased awareness of benefits, finance, housing and other rights

#### MEETING THE TRUST'S PRINCIPLES OF GOOD PRACTICE

- Beneficiary representatives will help manage the project by sitting on the partnership board. Tutors will also routinely consult them in the ESOL sessions.
- We have a strong equal opportunities policy and practices.
- We value and support volunteers as described above.
- We reduce our carbon footprint as described above.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**We are Matrix accredited for our Advocacy Service**

#### Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**12 hours advocacy support each week to elders of Somali and Arabic descent living in Harrow**

**Weekly social group for to elders of Somali and Arabic descent living in Harrow**

**25 elders of Somali and Arabic descent living in Harrow receive 46 home visit support sessions each year**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**200 isolated older Somali and Arabic people will have improved mental health and wellbeing due to being less isolated.**

**200 isolated older Somali and Arabic people will have improved confidence and independence.**

**200 isolated older Somali and Arabic people will report that they are more active as a result of taking part in project activities.**

**200 isolated older Somali and Arabic people will have improved access to services through advice and advocacy support.**

**200 isolated older Somali and Arabic people will have increased awareness of benefits, finance, housing and other rights.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes, we will explore/develop methods of finding resources for the continuation of the service. These may include own contributions from family and community members using the service. We may also approach other partners and funding**



## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**100**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Harrow (100%)**

What age group(s) will benefit?

**75 and over**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background) Other ethnic group (including Arab)**

If Other ethnic group, please give details: **Arab i.e. Kuwaiti**

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

**What is the total cost of the proposed activity/project?**

Expenditure heading		Year 1	Year 2	Year 3	Total
Elderly Link Worker Salary	17,706	18,060	18,421	54,187	
Staff recruitment	300	0	0	300	
Volunteer costs	4,800	4,800	4,800	14,400	
Audit and accountancy	350	370	400	1,120	
Venue hire and refreshments	3,000	3,000	3,000	9,000	
Insurance	160	165	170	495	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	

<b>TOTAL:</b>		<b>26,316</b>	<b>26,395</b>	<b>26,791</b>	<b>79,502</b>
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**What income has already been raised?**

Source		Year 1	Year 2	Year 3	Total
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	

<b>TOTAL:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**What other funders are currently considering the proposal?**

Source		Year 1	Year 2	Year 3	Total
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	

<b>TOTAL:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**How much is requested from the Trust?**

Expenditure heading		Year 1	Year 2	Year 3	Total
Elderly Link Worker Salary	17,706	18,060	18,421	54,187	
Recruitment	300	0	0	300	
Volunteer costs	4,800	4,800	4,800	14,400	
Audit	350	370	400	1,120	
Venue hire and refreshments	3,000	3,000	3,000	9,000	

Insurance	160	165	170	495
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>		<b>26,316</b>	<b>26,395</b>	<b>26,791</b>	<b>79,502</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	47,706
Activities for generating funds	0
Investment income	0
Income from charitable activities	0
Other sources	0
<b>Total Income:</b>	<b>47,706</b>

Expenditure:	£
Charitable activities	39,958
Governance costs	
Cost of generating funds	0
Other	20,466
<b>Total Expenditure:</b>	<b>60,424</b>
<b>Net (deficit)/surplus:</b>	<b>(12,791)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>(12,791)</b>

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	43,456
Long-term liabilities	
<b>*Total Assets (A):</b>	<b>43,456</b>

Reserves at year end	£
Endowment funds	
Restricted funds	43,456
Unrestricted funds	0
<b>*Total Reserves (B):</b>	<b>43,456</b>

\* Please note that total Assets (A) and Total Reserves (B) should be the same.

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	5,000	5,000	20,000
Health Authorities	20,409	37,476	20,409
Central Government departments	0	0	0
Other statutory bodies	0	9,600	19,500

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
John Lyons Charity	0	13,500	0
Lloyds Bank Foundation	0	9,500	0
Trust for London	7,000	0	15,879
BBC Children in Need	2,165	1,203	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Cabdulqadir Mohamed Afey**

Role within                      **Chair**  
Organisation:

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# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Neighbours in Poplar (NIP)</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Tower Hamlets</b>	
Contact person: <b>Sister Christine Frost</b>	Position: <b>Manager</b>
Website: <b>http://www.neighboursinpoplar.com</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>299843</b>
When was your organisation established? <b>01/10/1969</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>Older Londoners</b>
Which of the programme outcome(s) does your application aim to achieve? <b>Older Londoners having increased awareness of benefits, finance, housing and other rights</b> <b>Older Londoners aged 75 years and over living more active and healthier lives</b>
Please describe the purpose of your funding request in one sentence. <b>Outreach Workers for a dynamic Healthy Living programme of activities for vulnerable, isolated over 65's, accessible to all cultural and faith groups in East London.</b>
When will the funding be required? <b>04/01/2016</b>
How much funding are you requesting? Year 1: <b>£25,000</b> Year 2: <b>£25,000</b> Year 3: <b>£25,000</b> <b>Total: £75,000</b>

**Aims of your organisation:**

Neighbours in Poplar (NIP) was founded in 1969 as a volunteering project for old, frail and disabled residents in the communities adjacent to the old Docklands area, which had experienced great social and economic changes. NIP builds on traditions of East End neighbourliness and self-help. The organisation's aim is, 'To provide practical support and care for vulnerable people living at home, regardless of age, race, gender, culture or disability.'

**Main activities of your organisation:**

- Outreach and Befriending work to provide support for frail people in their homes, co-ordinating statutory and voluntary sector input where required. Clients are introduced to social networks and services to meet their needs
- Healthy Living Project services include yoga, pilates, art workshops, singing groups, cancer awareness, NHS Health Trainers' sessions delivered at five Community Hubs
- Regular social activities, action groups, advice sessions and community celebrations (local resident's 104th birthday party for example) which take place in the Community Centres. Some services are inclusive, but there are also services that meet the specific cultural needs of Poplar residents -- particularly Bangladeshi and Somali elders
- Outings and shopping trips for vulnerable, disadvantaged and elderly people. Transport provided for our elderly and disabled clients
- Freshly-cooked meal delivery to hundreds of isolated older and vulnerable people at Christmas and New Year
- Support for parents of children with disabilities
- Advocacy and Campaigning - rehousing and care packages assistance

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>3</b>	<b>2</b>	<b>9</b>	<b>40</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	<b>On going</b>



## Summary of grant request

We are seeking funding for one part-time and one full-time Outreach Worker for our Healthy Living Project. The Healthy Living Project models itself on the LinkAge Plus programme (NIP was part of the national DWP-funded LinkAge Plus pilot programme linking up services, similar to the SureStart ethos.) Building on the lessons learned about improved joined-up working between statutory and voluntary sector organisations, this project broadens that agenda to include befriending work and a range of activities to tackle social isolation and health issues. The original pilot was effective at naming the needs and apprehensions of vulnerable residents, and overcoming these. Many of our service users are reticent about using statutory services - they are proud and independent, and some feel that there is a stigma attached to using Social Services. NIP's Outreach Workers have played a vital role in reassuring our clients of their rights and entitlements, and communicating the concerns and needs of vulnerable clients to the statutory services. Outreach Workers have also been instrumental in securing services for those who had previously fallen through Social Services and statutory nets.

Through our long history of outreach work, with the input of trained and supported volunteers, NIP is aware that combating isolation, as much as dealing with health and social care needs, is essential. The befriending aspect of our outreach work - taking the time to talk and really get to know our clients - is an integral part of our work.

NIP staff and professional partners have evidence, from service user feedback and monitoring the take-up of services, to give informed views on the issues and priorities facing vulnerable residents and the strengths and challenges of effective multi-agency working.

NIP has strong links with local faith, health, housing and other community organisations and has built a more effective service with our statutory partners (particularly Social Services, Health & Housing Officers, and the Police.)

Due to the large number of older Somali residents in the area, our preference would be to employ a part time Somalian speaker, so as to provide a culturally responsive service. Historically the Somalian community's focus was at Oxford House in Bethnal Green. This is no longer the case, and Somal families are scattered around the Borough, resulting in extreme isolation for many elders. With older family members having little or no English, they may not be incorporated into mainstream society. Because of the high cost of living, younger family members move away, leaving elders to fend for themselves. Our Outreach Worker would work with these elders, linking them up with our statutory partners, to empower them to support themselves, and add quality to their lives.

Additional Outreach Workers can help promote the benefits of Information Technology to our elderly clients thereby empowering them to feel more connected and technologically confident.

We believe the Healthy Living Project should not only continue, but also grow. Last year, more than 500 residents engaged with NIP's Outreach and Healthy Living services. Our workers and volunteers come from the Poplar and the Isle of Dogs; we reach widely into the different communities that make up Poplar - 67% of our service users are from BAME groups, with the largest being Bangladeshi, Caribbean and Somali. NIP develops long-term relationships of trust and friendship with our service users, helping add quality to the days and months of their lives.

NIP advocates on users' behalf when or if there are problems, and continues home visits for as long as users want or need them, often following clients into hospitals when they are ill, and sadly, sometimes being chief mourners at a client's funeral.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**\* RSPH (Royal Society for Public Health) - Level 2 Award Healthier Food & Special Diet**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**The Healthy Living Project provides weekly services at five Community Hubs. Additional outreach workers will help us promote the benefits of LinkAge Plus to those who slip through the net.**

**Our project encourages service users to take up mainstream services that will improve both their health and quality of life outcomes, and provides those non-statutory services which many are unaware of.**

**This project includes befriending work and a range of activities to tackle social isolation and health issues. We recognise that loneliness has a negative impact on the physical and mental/emotional well-being of older and vulnerable residents. Much essential outreach work takes place in client's homes, which they greatly appreciate.**

**We bring NHS Health Trainers into our community hubs, where older people enjoy healthy meals, a range of activities, and professional advice on maintaining, and improving health. We provide the unhurried contact, care and sense of belonging to a community statutory services may not have the time to give.**

**Workshops and group sessions happen on a weekly basis. The Project builds on lessons learned about collaborative working between statutory and voluntary sector organisations through NIP being part of the Department for Work and Pensions LinkAge Plus scheme.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Less isolation and loneliness for service users (measured by self-evaluation of users; project monitoring information on attendance at activities, and their access to internet to provide on-line feedback etc) Attending activities in our community hubs adds to service users' well-being, increasing their confidence and helping form friendships.**

**Better joined up services across sectors (measured by evaluation of NIP workers and feedback from partners across sectors - Health, Social Services, Police, Housing Associations, other voluntary sector)**

**Improved health outcomes for vulnerable service users (measured by self-evaluation of users; feedback reports from stakeholders.) Because of health and social services cutbacks, many of our frail (mentally or physically) clients live isolated lives. Currently yoga classes have produced positive feedback from clients, who initially were tentative about the sessions.**

**Enhanced confidence in service users due to their introduction to IT. Greater connectivity for them with their families and communities. IT training and support will allow clients to discover, shop, Skype and communicate proactively, which we believe will be particularly of value to housebound clients.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes, we hope to secure multi-year funding commitments for the Outreach Worker posts. We will continue to fund raise and research other funding sources.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**700**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Tower Hamlets (100%)**

What age group(s) will benefit?

**65-74**

**75 and over**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details: **Somali and Bangladeshi**

What proportion of the beneficiaries will be disabled people?

**51-60%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
2 x F/T Coordinators @ £26,000 + £3,495 NI	58,990	58,990	58,990	176,970
2 x P/T staff: Outreach worker and Activity Coordinator @£10,000 + £1,286 NI	22,572	22,572	22,572	67,716
1 F/T Driver @ £15,000 + £1,976 NI	16,976	16,976	16,976	50,928
1 P/T Book-keeper @ £6,000 + £735 NI	6,735	6,735	6,735	20,205
1 P/T Administrator @ £6,000 + £735 NI	6,735	6,735	6,735	20,205
Cooks (48 weekly sessions food prep @ £100 per session)	4,800	4,800	480	14,400
Food for Healthy Living meals	15,360	15,360	15,360	46,080
Community Centre Rental (16 sessions pcm @ £100 per session)	19,200	19,200	19,200	57,600
Activities, vehicle, insurance, stationery, admin, vol, travel and 2% year on year increase	19,222	22,634	22,702	64,558
<b>TOTAL:</b>	<b>170,590</b>	<b>174,002</b>	<b>174,070</b>	<b>518,662</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
LinkAge Plus (London Borough of Tower Hamlets and NHS)	120,000	0	0	120,000
East End Community Foundation (EECF)	8,000	0	0	8,000
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>128,000</b>	<b>128,000</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Henry Smith Charity	25,000	25,000	25,000	75,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>75,000</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Part funding for F/T and P/T Outreach Workers salaries	25,000	25,000	25,000	75,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>75,000</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2014</b>
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Income received from:	£
Voluntary income	57,345
Activities for generating funds	0
Investment income	122
Income from charitable activities	213,873
Other sources	0
<b>Total Income:</b>	<b>271,340</b>

Expenditure:	£
Charitable activities	255,783
Governance costs	2,400
Cost of generating funds	0
Other	0
<b>Total Expenditure:</b>	<b>258,183</b>
<b>Net (deficit)/surplus:</b>	<b>13,157</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>0</b>

Asset position at year end	£
Fixed assets	25,036
Investments	0
Net current assets	125,404
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>150,440</b>

Reserves at year end	£
Restricted funds	69,654
Endowment Funds	0
Unrestricted funds	80,786
<b>*Total Reserves (B):</b>	<b>150,440</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
51-60%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Two significant changes include:

- 1) A large drop in income from major supporters (State Street, East End Community Foundation)
- 2) We have hired a dedicated permanent part-time fundraiser to identify other funding sources

### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	140,525
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Isle of Dogs Community Foundation (IDCF)	37,675	34,412	0
State Street Global Advisers	10,000	10,000	5,000
East End Community Foundation (EECF)	0	0	10,600
Porticus	0	0	20,000
Wakefield & Tetley Trust	4,000	0	4,000

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Sister Christine Frost, fcj**

Role within                      **Manager**  
Organisation:

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# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Race On The Agenda</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Islington</b>	
Contact person: <b>Mr. Andy Gregg</b>	Position: <b>Chief Executive</b>
Website: <b>http://www.rota.org.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1064975</b>
When was your organisation established? <b>01/03/1984</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>Strengthening London's Voluntary Sector</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More equalities organisations with enhanced voice, advocacy and representation skills</b>
Please describe the purpose of your funding request in one sentence. <b>Delivering training, brokering pro-bono legal expertise and ongoing support around equalities by using current equality legislation to hold public authorities to account.</b>
When will the funding be required? <b>01/01/2016</b>
How much funding are you requesting? Year 1: <b>£55,597</b> Year 2: <b>£57,062</b> Year 3: <b>£0</b>  <b>Total: £112,659</b>

**Aims of your organisation:**

Race on the Agenda (ROTA) is a social action research organisation which aims to address racial inequality by working with those communities who are directly impacted. ROTA is one of Britain's leading social policy think-tanks focusing on issues that affect Black, Asian and minority ethnic (BAME) communities in London. As a social action and research organisation, we aim to address racial inequality by working with those communities who are directly, and often adversely, affected by racial inequalities and wider inequalities. Originally set up in 1984, our mission is "to work towards the elimination of racial discrimination and to promote equality of opportunity, human rights and good relations between persons of different groups". ROTA aims to increase the capacity of BAME organisations and strengthen the voice of BAME communities through increased civic engagement, participation in society and associated activities.

**Main activities of your organisation:**

ROTA works closely with BAME communities and individuals to build their capability, particularly in the areas of health, education and criminal justice. Each activity includes a package of support such as: community-led research, building awareness, increasing organisational capacity and influencing skills through training or intense and person-centred projects. These activities are carried out as part of in-depth partnership working with the organisations and connecting them to wider networks of support and solidarity. Two examples are:

ROTA's What About The Boys? project, which mentored and supported young men at risk of gang involvement to discuss and challenge issues of sexual consent and coercion and to develop transferable skills to inform and shape their decisions. ROTA's Female Voice in Violence (FVV) Project had similar successes, by offering a voice to girls and women who are gang associated, developing the skills of community members and ensuring that intelligence remained within the community to continue to tackle problems for those disadvantaged and discriminated against.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>2</b>	<b>4</b>	<b>12</b>	<b>10</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	

## Summary of grant request

ROTA wants to build upon the past three years of success delivering the Equality Law project funded by City Bridge Trust. ROTA would like to continue providing specialist training to enable organisations to improve their equality monitoring and evaluation and to continue to provide training on holding public authorities to account using the Public Sector Equality Duty (PSED). We would continue to broker pro-bono legal assistance focused on using the Public Sector Equality Duty around voice and representation on equality issues. We would also like to develop case studies and a range of web-based support and training tools. The need for this project has been established by participant feedback and overwhelming demand during the first 3 years of the current project. Each training session has been oversubscribed with a waiting list in operation. Feedback received via monitoring forms from participants has indicated that the training is consistently good, very good or excellent. Three month follow up feedback confirms 93% of organisations have carried out actions as a consequence of the training.

External evidence supporting the need for the project includes information from the Government Equalities Office review of the Public Sector Equality Duty. This highlighted the importance of public bodies needing critical friends. Further research into the impact of government cuts on BAME people highlights the need for work in this area.

The project will be delivered by one full time Project Officer in collaboration with borough partners. One day training will be delivered to at least 80 VCS organisations (over the two years) on improving equality monitoring and evaluation. A further 80 organisations (over two years) will benefit from One Day training on holding public authorities to account. At least 100 organisations will attend 2 seminars a year on equality in the workplace issues particularly relevant to BME communities delivered by experts in employment law. We will broker pro bono specialist legal support and advice for at least 40 organisations over two years around discrimination and equality issues in employment.

The project will aim to deliver and meet the Trust's outcomes by:

- Improving equality monitoring and evaluation in line with best practice and Equality Law by delivering training and ongoing support.
- Enhancing the voice and representation skills of equalities organisations by providing one day training, intense 3-4 day "train the trainer" training and brokering pro-bono legal support. ROTA has almost 30 years experience working to improve outcomes for BAME people and has also piloted "train the trainer" training and established the necessary relationships to broker pro-bono support.

ROTA is the right organisation to deliver this project as it has:

- Delivered training and awareness-raising sessions to over 1200 organisations on the Equality Act 2010.
- Developed an Equality Act 2010 92 page reference manual that 98% users (81 people) rated excellent.
- A significant London-wide reach to ensure organisations from every London borough benefit.

ROTA will meet the Trust's Principles by making them central to the project and share learning amongst the Third Sector. This will include:

Continuing with training day evaluation and three monthly follow up surveys to ascertain the cascaded benefit of the training, and use survey data to improve, update and make adaptations to training and support. During the previous 18 months of the Equality Law Project 80% of organisations accessing support have been micro-level organisations. ROTA will continue to target its training and support to small organisations. During the project ROTA has shared weekly case studies of evidence gathered about cases of discrimination which have been shared across the sector. ROTA will continue to share this information in addition to sharing information about developments relating to the project.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Deliver one day training to 80 VCS organisations (over 2 years) on improving/Updating equality monitoring and evaluation in line with Equality and Human Rights Commission best practice and Equality Act legislation.**

**Delivery one day training to 80 organisation on holding public authorities to account using the Public Sector Equality Duty.**

**2 seminars per year aimed at 100 BME and migrant organisations on equality and anti-discrimination in the work place.**

**40 organisatons will receive pro-bono legal support on technical issues related the Equality Act (including prohibited conduct, services and public functions, premises, work, education and associations).**

**Advise and support BAME organisations on Employment Law, especially as it relates to anti-discrimination and race equality. Develop the ROTA Equality Law website with information and case studies on employment rights and anti-discrimination cases. Develop referral pathways for BAME organisations with complex employment law cases.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**More organisations will have improved or updated their equality monitoring and evaluation policies and procedures in line with best practice and legislation.**

**More organisations will be more aware of situations when discrimination has occurred and the legal apparatus to hold public authorities to account.**

**More organisations will have the knowledge, experience and skills to deliver Equality Act training around holding public authorities to account.**

**More organisations will be better supported to remedy technical situations relating to direct and indirect discrimination.**

**More BAME organisations aware of and using good employment law practice and procedures**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**We will investigate seeking social investment funding to look at the feasibility of charging for some of this project's services after the end of the 2 year funding period. We will approach a number of funders who provide social investment loans and grants for this kind of activity including the City Bridge Trust's Stepping Stones programme.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**200**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**London-wide (100%)**

What age group(s) will benefit?

**All ages**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

**What is the total cost of the proposed activity/project?**

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff salary	28,783	29,647	0	0
Employers NI	2,879	2,965	0	0
Employers pension	1,439	1,482	0	0
Staff travel	412	424	0	0
Staff management	11,458	11,801	0	0
Staff training	258	265	0	0
training sessions (venue, refreshements etc)	4,500	4,500	0	0
Website development	750	750	0	0
overheads	4,118	4,227	0	0
<b>TOTAL:</b>	<b>55,597</b>	<b>57,062</b>	<b>0</b>	<b>0</b>

**What income has already been raised?**

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**What other funders are currently considering the proposal?**

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**How much is requested from the Trust?**

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff salary	28,783	29,647	0	0
Employers NI	2,879	2,965	0	0
Employers Pension	1,439	1,482	0	0
Staff travel	412	424	0	0
Staff Management	11,458	11,801	0	0
Staff Training	258	265	0	0
TOTAL Staff Costs	45,228	46,585	0	0
TOTAL Project Costs	6,250	6,250	0	0
Overheads	4,118	4,227	0	0
<b>TOTAL:</b>	<b>55,597</b>	<b>57,062</b>	<b>0</b>	<b>0</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	257,617
Activities for generating funds	
Investment income	238
Income from charitable activities	1,499
Other sources	
<b>Total Income:</b>	<b>259,354</b>

Expenditure:	£
Charitable activities	269,765
Governance costs	4,564
Cost of generating funds	9,247
Other	
<b>Total Expenditure:</b>	<b>283,576</b>
<b>Net (deficit)/surplus:</b>	<b>(24,222)</b>
<b>Other Recognised Gains/(Losses):</b>	
<b>Net Movement in Funds:</b>	<b>(24,222)</b>

Asset position at year end	£
Fixed assets	860
Investments	
Net current assets	99,289
Long-term liabilities	
<b>*Total Assets (A):</b>	<b>100,149</b>

Reserves at year end	£
Endowment funds	
Restricted funds	3,675
Unrestricted funds	96,474
<b>*Total Reserves (B):</b>	<b>100,149</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
20%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	136,651	136,651	47,118
Health Authorities	0	0	0
Central Government departments	41,345	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	0	0	30,000
Evening standard DF	0	0	25,000
BLF Reaching communities	0	69,024	0
BASIS BIG	103,144	822,201	96,286
Heritage Lottery fund	25,000	25,000	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Andy Gregg**

Role within                      **CEO**  
Organisation:



**The City Bridge Trust**  
**Investing In Londoners:**  
**Application for a grant**



**About your organisation**

Name of your organisation: <b>Volunteer Centre Greenwich</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Greenwich</b>	
Contact person: <b>Mrs. Michelle Martin</b>	Position: <b>Acting Director</b>
Website: <b>http://www.vcgreenwich.org.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1081369</b>
When was your organisation established? <b>26/08/1999</b>	

**Grant Request**

Under which of City Bridge Trust's programmes are you applying? <b>Strengthening London's Voluntary Sector</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More organisations with the skills to improve their volunteer management</b>
Please describe the purpose of your funding request in one sentence. <b>Through the development of quality volunteering opportunities, VIO's will develop and enhance their service offer and Greenwich local people assisted into accessible volunteering.</b>
When will the funding be required? <b>01/01/2016</b>
How much funding are you requesting? Year 1: <b>£52,505</b> Year 2: <b>£53,402</b> Year 3: <b>£0</b>  <b>Total: £105,907</b>

**Aims of your organisation:**

Volunteer Centre Greenwich mission is 'Enriching the lives of individuals and communities by enhancing the value of volunteering, through supporting and creating opportunities for all.

Volunteer Centre Greenwich aims to do this by:

- (a) Promoting volunteering to disadvantaged groups and individuals;
- (b) Providing information and support to all people seeking volunteering opportunities;
- (c) Providing information and support to organisations seeking volunteers;
- (d) Providing support and training to volunteers and those who work with volunteers;
- (e) Promoting good practice around volunteering; and
- (f) Developing volunteering opportunities in line with good practice guidelines.

**Main activities of your organisation:**

he organisation achieves this by providing:

A quality signposting service for people in Greenwich wishing to undertake voluntary work through a database of voluntary opportunities with organisations wishing to recruit volunteers - this is done through a unique network of 'outreach posts' which provide accessible information and interviews locally, for people interested in voluntary work.

A range of services to organisations that register their volunteering opportunities, including information sharing, training and advice on recruiting, managing and good practice in the best involvement of volunteers.

Promoting volunteering in practical, innovative and accessible ways, to a wide range of voluntary, statutory and private sector organisations in the Borough and working closely with providers of education, health and social care and youth provision.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>4</b>	<b>3</b>	<b>9</b>	<b>45</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>till 27/3/19</b>

## Summary of grant request

This application for continuation funds for the 'Opportunities for All' project aims to achieve a qualitative upgrade in the management, support and experience of volunteers in Greenwich.

It shares City Bridge's aims, raising the standards of volunteering recruitment, management, and service delivery, whilst also providing quality experiences for volunteers. Our project works with organisations and individuals, particularly focusing on assisting them to create suitable, sustainable and quality volunteering roles and supportive workplaces, that do undoubtedly improve the quality of services for beneficiaries, and deliver the ongoing objectives of those organisations we work with. In this way we believe we amplify the social wealth of each of the local communities and voluntary sub-sectors we work within.

Due to significant demographic changes in Greenwich, there is a growth of new emerging community, ethnic minority and refugee organisations. Research from the Evelyn Oldfield Unit shows that these organisations predominantly rely on volunteers to deliver services, and there is therefore an increasing proportion of new emerging organisations which require a robust volunteering framework.

Our data shows that for existing organisations too there is evident difficulty securing funds, as they strive to provide services on smaller budgets. Their volunteer programmes have consequently become more vital to their ability to meet their organisations' objectives. Volunteer Centre Greenwich is also experiencing severe difficulty in securing funds that support infrastructure organisations and this impacts on our ability to support borough organisations, with our local authority funding cut by 10% in the 2015 commissioning process.

For a wide range of functional and best practice reasons a number of Volunteer Centres pan London have come together to commission an innovative volunteer database. We anticipate that the new database, "VConnect", will significantly improve volunteer management and practice, but need support from this project to roll it out.

"Opportunities for All" will continue to be managed by a two part-time (14hr post and 21hr post) project workers who will receive overall management, support and direction from Volunteer Centre Greenwich's Chief Executive. Community Engagement Volunteers will continue to deliver face-to-face brokerage appointments at outreach sites, whilst Opportunity Champion Volunteers will continue to establish connections with key personnel within volunteering organisations.

The work has been significantly refined during the last three years not only to optimise performance but to be robust enough to deal with change. VCG is THE volunteering infrastructure agency for Greenwich -- no other second-tier organisation is working across the borough to deliver these core functions.

We continue to favour and successfully target volunteer recruitment from within our target communities in line with demographic and social need. Regular reviews of management data are key to identifying how we improve our management of project volunteers, and identify and address new challenges. Community Engagement Volunteers, who have close links to their local communities, provide invaluable information and access to organisations that may well be missed by other means.

VCG is an accredited volunteering centre, and holds the Volunteer Centre Quality Accreditation, Investing in Volunteers and Matrix Information Advice and Guidance quality marks. Community Engagement Volunteers and Opportunity Champion Volunteers both have and continue to play a vital part in both the ongoing development and delivery of the project. VCG is committed to continuous improvement, and utilises a range of feedback mechanisms to create an ongoing dialogue and learning platform. Learning which is of broader or universal value feeds back into our training materials, our support mechanisms, and disseminated through our written and digital media.

VCG's Chief Executive also sits on the Greater London Volunteering board and shares ideas, best practice and emerging concerns and solutions with other second tier organisations delivering similar services.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**VCQA (Volunteer Centre Quality Accreditation) through NCVO which is re-accredited every three years. This ensures that the volunteer centre is delivering**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Train and manage 10 Opportunity Champion Volunteers**

**Support 60 local VIO's per year -- 14 from BME organisations and 6 from health & social care**

**Develop 120 new diverse quality volunteering opportunities per year**

**8 outreach points operating face to face brokerage through 10 Community Engagement volunteers**

**1500 face to face brokerage appointments per year**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**A diverse range of VIO's supported to provide robust volunteering programmes, offering a range of quality volunteering opportunities**

**Volunteer retention and capacity to recruit volunteers in VIO's increases**

**Services maintained and new services developed within VIO's supported**

**Volunteers engage and support their local community**

**Volunteers develop skills and knowledge that support VIO's and improve their employability and well-being**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**VCG will be looking at applying for additional funding, whilst also supporting the service through the income generation model identified, which should have developed into providing a more sustainable position by the end of this continuation funding period.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**3,100**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Greenwich (100%)**

What age group(s) will benefit?

**16-24 25-44 45-64 65-74**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing Costs - Volunteer Services Manager (2 days pw)	14,449	14,738	0	29,187
Staffing costs - Membership Services Officer (3 days pw)	20,158	20,561	0	40,719
Management Fee & core costs	3,970	3,970	0	7,940
Premises, financial & governance and office costs	10,228	10,433	0	20,661
Volunteer Expenses	2,200	2,200	0	4,400
Volunteer Training	600	600	0	1,200
Promotional Costs	500	500	0	1,000
Staff Expenses	200	200	0	400
Training costs for Organisations	200	200	0	400

<b>TOTAL:</b>	<b>52,505</b>	<b>53,402</b>	<b>0</b>	<b>105,907</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing Costs - Volunteer Services Manager (2 days pw)	14,449	14,738	0	29,187
Staffing costs - Membership Services Officer (3 days pw)	20,158	20,561	0	40,719
Management Fee & core costs	3,970	3,970	0	7,940
Premises, financial & governance and office costs	10,228	10,433	0	20,661
Volunteer Expenses	2,200	2,200	0	4,400
Volunteer Training	600	600	0	1,200
Promotional Costs	500	500	0	1,000
Staff Expenses	200	200	0	400
Training costs for Organisations	200	200	0	400

<b>TOTAL:</b>	<b>52,505</b>	<b>53,402</b>	<b>0</b>	<b>105,907</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	
Activities for generating funds	60,000
Investment income	1,080
Income from charitable activities	308,866
Other sources	
<b>Total Income:</b>	<b>369,946</b>

Expenditure:	£
Charitable activities	349,346
Governance costs	10,396
Cost of generating funds	20,861
Other	
<b>Total Expenditure:</b>	<b>401,464</b>
<b>Net (deficit)/surplus:</b>	<b>(31,518)</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>(31,518)</b>

Asset position at year end	£
Fixed assets	
Investments	
Net current assets	77,582
Long-term liabilities	
<b>*Total Assets (A):</b>	<b>77,582</b>

Reserves at year end	£
Endowment funds	
Restricted funds	37,834
Unrestricted funds	39,748
<b>*Total Reserves (B):</b>	<b>77,582</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 64%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  Funding for VCG's Supported Volunteering has ceased due to changes in priorities by the local authority in the recent commissioning process. VCG has developed its consultancy and training services providing an unrestricted income stream which has grown year on year. VCG is looking to develop a trading arm to provide some future sustainability for the charity.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	222,385	211,207	142,000
London Councils	0	0	0
Health Authorities	30,000	0	0
Central Government departments	31,000	36,666	40,000
Other statutory bodies	63,585	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	66,783	69,917	34,407
Sport England	24,539	19,559	0
	0	0	0
	0	0	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Michelle Martin**

Role within                      **Chief Executive**  
Organisation: